



NAAC Accreditation

Year 2000 - at Five Star Level

Year 2007 - at A+ Level

Year 2013 - at A Grade with CGPA of 3.70 on 4 point scale

**Rajagiri College of Social Sciences**

(Affiliated to Mahatma Gandhi University)

**INTERNAL QUALITY ASSURANCE CELL (IQAC )**

**January -March, 2015**

**Minutes of the meeting held on Tuesday, 6<sup>th</sup>, January,2015**

**Venue-Rajagiri Valley campus**

**AGENDA**

1. Meetings of the Statutory bodies -Academic and General council
2. National and International Accreditations
3. New Institutional Recognition -
4. Signing up for DDU GKY / Ajeevika
5. Presentation of the revised syllabi of existing programmes
6. Presentation of the new Academic Programmes including the structure to be introduced for the year 2015-16
7. Admissions for the year 2015-16
8. Admission of foreign students
9. Faculty Achievements
10. Internationalization of the Academic programmes
11. Infrastructure & learning Resources
12. Collaborations during the period
13. Student Support & Progression
14. Institutional Unique Practices
15. Community Engagement
16. Environment initiatives



## **IQAC MEMBERS PRESENT**

1. Dr. Joseph I Injodey, Principal, Rajagiri College of Social Sciences
2. Dr. Binoy Joseph , Controller of Examinations
3. Dr. Joji Alex (MBA)
4. Dr. M.D. Baby (Lib.Sc)
5. Dr. Vimina E.R. (MCA)
6. Ms. Abusha (MCA)
7. Dr. Manoj Mathew ( MHRM )
8. Dr. Joseph M.K, Asst Editor, Publications
9. Dr. Celine Sunny, Ex. Director, Research Institute
10. Fr. Saju Madavan CMI, Finance Officer
11. Mr. Francis, Librarian
12. Dr. Mary Venus Joseph, Dean Research- Coordinator, IQAC

### **Welcome Note**

Dr. Joseph I Injodey, College Principal & Chair, IQAC welcomed all the members of the IQAC members present. IQAC Coordinator presented Action Taken Report on the decisions taken during the previous IQAC meeting held on 7<sup>th</sup>, October, 2014.

### **1. Scheduling the meetings of the Statutory bodies - Academic and General council meetings**

The meetings of the Academic and General Council meetings are scheduled for 14<sup>th</sup>, March, 2015 – forenoon & After Noon respectively - University nominee will be attending the meeting - Dr. Anish & Dr. Nycil will prepare the documents

### **2. National and International Accreditations**

The Principal announced that the College is applying for National Board of Accreditations for the MBA Programme

### **3. New Institutional Recognition - Center for Potential Excellence**

MG university enlisted RCSS as one among the eight colleges under MG university as Centre for Potential Excellence ( CPE) list to be forwarded to UGC



#### **4. Signing up for DDU GKY (Formerly known as 'Ajeevika)**

The College is applying for the Deen Dayal Antyodaya Yojana , a Government of India scheme for helping the poor by providing skill training. It replaces Aajeevika.

#### **5. Presentation of the revised syllabi of existing programmes**

The Syllabi for the following existing Programmes were presented by the respective Heads for the approval of the IQAC

School of Social Work-BSW,MSW, Restructuring PGDAHS to PGDCSW

School of Computer Science- MCA

School of Library & Information Science-BLiSc & MLiSC

School of Management – MBA, MHRM

It was decided to get the approval in the forthcoming BOS,Academic Council meetings to be held

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#### **6. Presentation of the new Academic Programmes to be introduced for the year 2015-16** Following

are the New Programmes identified to be introduced

i.MPhil ( SW)-10 seats ii.BCom Model I ( Comp.Applications)-40 seats iii.BCom

Model II ( Vocational Finance & Taxation )-40 seats iv.Certificate & diploma courses

in English-20 seats

It was decided to get the approval in the forthcoming BOS,Academic Council meetings to be held

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#### **7. Admissions for the year 2015-16**

Mr. George Joseph, the Admission Director mentioned that all the admission to all the academic programmes would be brought under the common umbrella and a common advertisement to be given in the newspapers

#### **8. Admission of foreign students**

IQAC Chair expressed the concern whether the MG university would grant permission for the foreign students to register for academic programmes in regular colleges.It was decided that the college to map the courses for the foreign students and submit a request to the MG University Syndicate

#### **9. Faculty Achievements**

The IQAC Chair announced the following Faculty Achievements

Prof. Abhilash receiving UGC grant



Prof. Abhilash G Nambudiri to visit Denmark, Germany, France, Belgium & Spain from January 18 to February 04, 2015 to present a paper at Denmark.

Prof. Kiran invitation to Nazareth College, USA to offer a summer Course in May, 2015

Dr. Sr. Puspha to visit Summer University in Switzerland

Dr. Giji George to visit Katho University, Belgium

#### **10. Internationalization of the Academic programmes in Rajagiri**

Following efforts on the Internationalization of the Academic programmes in Rajagiri

MOUs with more foreign universities

Possibilities of starting an institution at Myanmar

Dr. Lesley Jacob, ICCR to visit the campus on March, 7<sup>th</sup> 2015

A team of 40 from Vives University, Belgium to visit our campus

#### **11. Infrastructure & learning Resources**

The Principal gave a picture on the efforts being taken for the decision to construct a New building at Hill campus. 47 cents of land to be registered on perpetual lease to the College-soil testing is to be done soon. The bank loan to be availed soon.

#### **12. Collaborations during the period**

Dr. Celine Sunny, Ex. Director, Research Institute mentioned the following collaborations with the Government and other corporates for the conduct of the various training programmes.



<b>Affiliating Departments</b>	<b>Collaboration with</b>	<b>MOU for</b>
Rajagiri College of Social Sciences- DDU GKY project (supported by the Ministry of Rural Development - MoRD).	State Rural Livelihood Mission (SRLM)	Implementing Four courses recognized by the Government of India for a duration of 3 months.
The Research Institute	Ministry of Labour and Employment, Govt. of India	one day awareness camps for the women workers in the unorganized sector at seven different locations of Ernakulum district viz. Kalamassery, Malayattoor, Vellarapilly, Ponnuruni, Kanjoor, Parakkadavu, and Sreemoolanagaram. More than 700 women to benefit from the technical sessions.
Research Institute	Federal Bank Ltd	One year long Women Empowerment Programme - 'We Rise and Fly High' - a joint initiative of. and the Research Institute, with the conduct of its 13 <sup>th</sup> programme at Kannur district on February 20, 2015.
Research Institute	The Directorate of Higher Secondary Education, Govt. of Kerala	Workshop on 'Adolescent Counselling and Health Care' on February 26 and 27, 2015.
Research Institute	Directorate of Higher Secondary Education, Govt. of Kerala	Organize an 'Introductory Training for New Souhruda Co-ordinators' of 4 Districts
Research Institute	The Women's Division, Kerala State Council for Science,	Organize a one day awareness programme on 'Nutrition and Food Habits' for the different categories of women in Ernakulam district



### 13. Student Support & Progression

The IQAC Coordinator announced the following student Progression activities supported by the College

- Ms. Sharon Ann Sabu, Ms. Athira Kishore , Ms. Blessy Grace Antony and Mr. Tony James Bachelor of Social Work student of Rajagiri College of Social Sciences, Kalamassery along with Dr. Giji George, Faculty member to visit Vives University College, Belgium from 6<sup>th</sup> February to 5<sup>th</sup> March 2015.
- **Hi-Impact Leadership Programme:** Three day certificate programme in Leadership and Management is to be held on February 6, 7 & 8, 2015 at RBS. The facilitator is Mr. Shiv Khera, an author, Educator, Business Consultant and the founder of Qualified Learning Systems, USA. 60 students to participate in this programme.
- Session on “Entrepreneurship and Incubation” is to be held on February 10, 2015 at KRL auditorium. The resource person is Dr. K C Chandrashekhara Nair, Principal Consultant, KITCO.
- IT Euphoria 2k15 is a two day national level inter collegiate IT Fest conducted by CSTAR, Computer Students Association of Rajagiri College of Social Sciences .This year it is to be conducted on January 22 and 23, 2015. Many colleges to attend the fest and around 500 students to be a part of this mega event. It includes technical and non technical events such as Coding, Paper Presentation, IT Quiz, Web Designing, Hacking, Best gang, Live Gaming, Photography, Videography and Dance.
- *Vanavasam:*The junior students of MBA & MHRM to attend the Vanavasam programme during the month of February 2015. The venue is Sacred Heart College, Shembaganur, Kodaikkanal.

### 14. Institutional Unique Practices

**DYUTI, 2015** .the International Conference of the Department of Special Work to be organised during January,2015

- **World Social Work Day** is to be observed by the Department of Social work on Tuesday, March 17, 2015 by conducting Human Dignity Walk which starts from Marine Drive, Ernakulam and end at Aashir Bhavan, Kacheripady. The programme is organized in collaboration with the Social Work colleges in Ernakulam district, Association of Schools of Social Work in Kerala (ASSK), Kerala Association of Professional Social Workers (KAPS)- Ernakulam Chapter, Indian Council of Social Welfare (ICSW), Kerala State Branch and various organizations in Ernakulam.



- Every year ICSW Kerala State Branch organizes *NGO Sangamam* as a get together of voluntary organizations in Kerala since 1998. This year NGO Sangamam is organized at Kasargod on January 31, 2015. The theme chosen for Sangamam was Palliative Care – Role of NGOs (Non Governmental Organizations) and CSOs (Civil Society Organizations).

## 15. Student Community Engagements

The following student involved extension Programmes are scheduled for the quarter

### □ Ashadeepam by **TRANSCEND**

- Department of Library and Information Science, Rajagiri College of Social Sciences<sup>7</sup> is on a two weeks Project of the renovation of the Kedmangalam Pappukuty memorial library at North Paravur
- Chavara Education Sponsorship Project:
- SRAMPAUT Scholarship Scheme
- Lanterns-2015:
- CRAYONS '15,

## 16. Environment initiatives

- *Suchitwa Bodhana Yajnam* series ( 15 year long programme)–Pada Yatra is to be held in association with Mithradham and Sahrudaya Services and Charities from January 1 -15, 2015.



Handwritten signature in blue ink above the text: PRINCIPAL, Rajagiri College of Social Sciences (Autonomous), Rajagiri P.O., Kalamassery-683 104.