



**RCSS**  
RAJAGIRI COLLEGE OF  
SOCIAL SCIENCES  
(AUTONOMOUS)

**Rajagiri College of Social Sciences (Autonomous)**

"College With Potential For Excellence"

(Affiliated to Mahatma Gandhi University)

NAAC Accreditation

Year 2000 at Five Star Level

Year 2007 at A<sup>+</sup> Level

Year 2013 - at A Grade with CGPA of 3.70 on 4 point scale

## **INTERNAL QUALITY ASSURANCE CELL (IQAC )**

**October- December, 2015**

**Minutes of the meeting held on Thursday,1st October,2015**

**Venue-Rajagiri Valley campus**

### **AGENDA**

1. Accreditation by the National Board of Accreditation
2. .National workshop on NIRF
3. Proposals of the BOS Chairpersons of the various disciplines
4. Presentation of the Academic Activities for the Quarter June-September, 2015
5. Unique practices of the College
6. Conferences / Seminars/Lectures to be organized during the Quarter-OctoberDecember,2015
7. Faculty Achievements
8. Academic Internationalization initiatives
9. Student Development initiatives
10. Community Engagements
11. Staff Welfare Activities
12. Alumni Engagement



## **IQAC MEMBERS PRESENT**

1. Dr. Binoy Joseph, Principal, Rajagiri College of Social Sciences
2. Dr. Joseph I Injodey, Executive Director
3. Dr. Manoj Mathew, Controller of Examinations
4. Dr. Anil Kumar Head, (MHRM)
5. Dr. Joji Alex Head, (MBA)
6. Dr. Sr. Lizy P.J. ( Soc. Wk )
7. Dr. M.D. Baby (Lib.Sc)
8. Dr. Vimina E.R. (MCA)
9. Ms. Abusha (MCA)
10. Dr. Manoj Mathew ( MHRM )
11. Dr. Joseph M.K, Asst Editor, Publications
12. Dr. Celine Sunny, Ex. Director, Research Institute
13. Fr. Saju Madavan CMI, Finance Officer
14. Mr. M.P. Antoni, Project Director, Rajagiri outREACH
15. Dr. Mary Venus Joseph, Dean Research- Coordinator, IQAC



## **Welcome Note**

Dr. Binoy Joseph the College Principal & Chair, IQAC welcomed all the members of the IQAC members present. IQAC Coordinator presented the Action Taken Report on the decisions taken during the previous IQAC meeting held on 14<sup>th</sup>, July, 2015. Then the following agenda was taken up for discussion and necessary action

### **Agenda item, no.1 Accreditation by the National Board of Accreditation**

The Chair IQAC announced the happy news of Rajagiri Centre for Business Studies' MBA and PGDM programmes have been provisionally accredited by the National Board of Accreditation (NBA) for two years w.e.f. 1-7-2015.

### **Agenda item no.2. National workshop on NIRF**

A One day National workshop on National Institutional Ranking Framework to be held at Rajagiri Centre for Business Studies during November, 2015.

### **Agenda item no.3. Proposals of the BOS Chairpersons of the various disciplines**

IQAC Chair invited the following Chairpersons to present the proposals prepared by each BOS

Dr. (Sr) Lizy P.J. - Chairperson, Social work

Dr. Bindiya M Varghese, Chairperson, Computer Science

Dr. Anil Kumar, Chairman, Human Resource Management

Dr. Joji Alex, Chairman, Business Administration

Dr. Baby M.D. Chairperson, Library and Information Science

Dr. Varghese K. Varghese Chairman, Psychology

### **Agenda item no 4. Presentation of the Academic Activities for the Quarter June-September, 2015**

The IQAC Chair announced the major academic activities for the quarter June-September, 2015

- Introduction of new unaided programmes - B Com ( Model-I- Computer Application, B Com Model-II Vocational-Finance & Taxation) with 40 seats each and the MPhil in Social work ( As per the existing scheme and syllabus of MG University during 2015-16
- The nomenclature of PGDAHS changed to PGDCSW ( Post Graduate Diploma in Clinical Social Work) and admissions effected
- A software '*Pariman*' was introduced in the examination system



### **Agenda item no 5. Unique practices of the College**

- Rajagiri Centre for Business Studies to conduct two day *Inflora Management fest* from October 15 – October 16, 2015.
- *Rajagiri National Business Quiz (RNBO) 2015* to be held on October 17, 2015
- *In-Pursuit of Excellence Lecture-An Excellence Lecture* to be held in October,2015
- National Social Work Students' Meet titled '*CATALYSIS-'15, 'Triggering Social Change'* to be held during November 2015 at RSCC.

### **Agenda item no 6. Conferences / Seminars/Lectures to be organized during the Quarter-OctoberDecember,2015**

i.Rajagiri Centre for Business Studies and NIPM Kerala Chapter to present a special lecture session of Mr. GopiKallayil, Chief Evangelist for Brand Marketing, Google on December 31, 2015 at the campus. The topic to be '*Creating a Culture of Innovation: Lessons from Google*'.

ii.A Symposium on '*Our Rights Our Freedoms Always-Mapping Inroads for the Actualisation of Human Rights Ideals*' is to be jointly organized by the Centre for Human Rights, NUALS in association with Rajagiri College of Social Sciences on December 10, 2015.

iii. RAJAGIRI outREACH to conduct a one day workshop on the Public Private Partnership for Development on 9<sup>th</sup> December, 2015

### **Agenda item no 7. Faculty Achievements**

Dr Anish KR, Assistant Professor, School of Social Work, has been invited to present a paper during 12th World Congress of WAPR at Seoul, South Korea from 2nd to 5th November 2015.

Project Director Mr. M. P. Antoni to present a paper in National Council of Rural Institutes, Hyderabad on their Decennial Foundation Day Celebrations based on the topic '*Child Centered Community Development: Partnership between Academic Institutions and Rural Communities*'.

### **Agenda item no 8. Academic Internalization initiatives**

Prof. Soohwan Kim and Prof Gwanghoon Sohn, Professors from Social Welfare Department ,Kyungsoong University, Busan, South Korea to visit Rajagiri Kalamassery campus on Monday, 26th October 2015 to discuss on the possibility of faculty and student exchange program between Rajagiri Social Work Department and the Social Welfare department, Kyungsoong University



IAESTE Rajagiri team to organize "*Rajagiri International Youth Fest*" from 15th to 17th October, 2015 at Rajagiri Valley. International students from around 20 countries to attend the programme

### **Agenda item no 9. Student Development initiatives**

- Add-On course 2nd & 3rd session on '*Unleashing Excellence*' to be conducted twice during October & November, 2015 respectively.
- A Koogu performance by Anish Victor, Michelle and Aruna to be staged at Bella Vista, on 3rd November, 2015. The performance is a series of vignettes based on real incidents, many of which the performer had to confront in his/her life.
- InKo Centre in association with Rajagiri Centre for Business Studies to organize a Korean musical performance. 'Black strings', an award winning music band from Korea, to have their performance in the college on November 22, 2015.
- Rajagiri Centre for Business Studies in association with Rajagiri FORMS to conduct the Annual Sports Meet from December 2nd to 8th, 2015.
- Mrs. Mini Ulanat, Systems Manager at Cochin University of Science and Technology (CUSAT) to give a talk on '*Navigating through Cyber Landscape*' on 11th November, 2015 at the RCSS Golden Aureole for MCA students. The event is to be organized jointly by The Placement Cell and CSTAR.
- The BSW III year students to participate in *Denovo 2015*, Social Work Student's Meet to be conducted at De Paul College of Social Work, Angamaly on 6th and 7th of November 2015

### **Agenda item no 10. Community Engagements**

IQAC Coordinator announced the following Community Engagement activities by the students for the Quarter October- December, 2015

- MSW students to visit Chennai for relief work from 9 to 16<sup>th</sup> December 2015.
- Department of Social Work in association with Indian Railways, Malayala Manorama and Rajagiri Hospital to organise medical checkups for railway employees and passengers travelling in trains from Alappuzha, Kottayam and Thrissur on 14<sup>th</sup> November 2015 as part of World Diabetes Day 2015.
- Handing over of the Financial assistance to BUDS School by KELI, Switzerland named as BUDS School Support Project for 11 Buds schools is to be held at Khadar Haji Memorial Buds School, Kadungallur Grama Panchayath on October 16, 2015.



- An Alumni meet for the sponsored students of Wonderla Holidays Ltd. to be conducted at Tholur and Kunnathunad on 22 and 23 of October, 2015 respectively.
- Child Rights Week is to be observed at various outREACH sponsorship centers of Ernakulam, Palakkad and Thrissur Districts. CHILDLINE Malappuram Support of RAJAGIRI outREACH organized Childline Se Dosthi campaign in several educational institutions and public places of Malappuram District from 14<sup>th</sup> to 21<sup>st</sup> November, 2015.
- Observance of 'International Day of Older Persons' was held on 1<sup>st</sup> of October, 2015. The programme titled as 'Vayovandanam' was held in 15 centers at different areas of Ernakulam, Thrissur, Alappuzha, Kozhikode and Palakkad Districts for elderly and 1,281 persons participated. Corporates and LSG's delivered their valuable support to this programme.
- With the support of Rotary Clubs, Wonderla Holidays Pvt. Ltd. and K Chittilappilly Foundation, RAJAGIRI outREACH is to conduct Rotary Youth Leadership Award (RYLA) Camp (Career Guidance Camps) from 21st to 23rd December at Rajagiri Higher Secondary School campus.
- RAJAGIRI outREACH in association with Kudumbasree and CYFI, Netherlands to organise 'Trainers Training Programme on Financial Literacy and Financial Inclusion for Children' , as part of providing financial education to children in Balasabha, belonging to all LSG's of Palakkad District from December 28 to 31, 2015.
- With the support of UNICEF, Chennai, Child Development Plans (to be incorporated into 2016 -17 year plan of LSG's) to be handed over to the selected 18 LSG's by children who were energized by RAJAGIRI outREACH.
- A total of 20 awareness programmes is envisioned by the Research Institute and Indian Oil Corporation Ltd. (IOCL) during the month of October,2015.
- The Research Institute, in association with the Institute of Management in Governance (IMG), sponsored by Social Justice Dept., Govt. of Kerala to carry out a 'Customer Satisfaction Survey' among Anganwadi Teachers and Mothers of Thiruvananthapuram, Eranakulam and Palakkad districts.
- A session on Cancer Awareness is to be held on 8<sup>th</sup> December 2015 led by Dr. R. Padmakumar, Sunrise Hospital.



## Agenda item no 11. Staff Welfare Activities

- Annual tour of Rajagiri Staff Welfare Association to be organized from 16<sup>th</sup> to 19<sup>th</sup> October 2015 to Bangalore and Mysore. This is to be organized as part of the ordination of Bishop Antony Kariyil CMI.
- The Christmas and New Year Celebrations 2015 of Rajagiri Staff Welfare

Association is to held on 17<sup>th</sup> December 2015 at Hill Campus.

## Agenda item no 12. Alumni Engagement

One day workshop on Research Methodology and Writing Research Proposals to be organized by our Alumnus Mr. Albert Kuruvila, Lecturer, Social Work Programme, the University of Waikato, New Zealand.

Dr. Mary Venus Joseph, Coordinator, IQAC, proposed the vote of thanks.



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