

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL REPORT

2016-17



RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)

TABLE OF CONTENTS

Sl. No.	Contents	Page Number
	Message from the IQAC Cell	
	IQAC Composition for the year 2016-17	
1.	Institutional Achievements/Recognitions	1
2.	Annual Academic Strategic Planning Exercise –Bodhi - 2016	1
3.	Compilation Of Institutional Reports	1
4.	Preparation Of Student Handbooks & Guidelines	2
5.	Faculty Quality Enrichment Initiatives	2-4
	i. Faculty Development Programmes	2
	ii. Faculty Achievements	3
	iii. Faculty On International Exposures	4
6.	Student Quality Enrichment Initiatives	5
7.	Social Entrepreneurship Capacity Building Initiative For Students	7
8.	Student Community Engagements	10
9.	Rajagiri Unique Practices	13
10.	Rajagiri Value Experiential Program's	16
11.	Facilitating Communal Harmony through Celebrations / Programs	16
12.	Quality Research Promotional Initiatives	19
13.	Facilitating Publication of Quality Journals	20
14.	Rajagiri Staff Welfare Initiatives	20
15.	Alumni Engagement	21
16.	Environmental Sustainability Initiatives	22
17.	IQAC Plan Of Action Vs Outcome -2016-17	22

ANNEXURES

I. Faculty Development Programme/Workshop/Seminar/professional development programme/ conference etc - Attended:
II. Financial Assistance provided to Faculty Members to attend conferences/ workshops
III. Faculty Paper presentations
IV. Financial Assistance provided to Faculty Members for subscribing Professional Body Membership fee during 2016-17:

Message from the IQAC

The year 2016-17 commenced with the Annual Academic Strategic Planning Retreat, Bodhi, for the faculty members of Rajagiri College of Social Sciences and Rajagiri Business School held from 25th to 29th April 2016. The orientation for the retreat was held on April 25, 2016 at Valley campus. The Input sessions were given by Dr. Cyriac Thomas, Member, and Government of India National Commission for Minority Educational Institutions, (former V. C. MG University). Dr. N. Jayasankaran Adviser, NMIMS University, Bangalore. This was followed by the planning sessions Tea County, Munnar. The exercise included the strategic planning frame work and academic planning. Thereafter annual plans and finalization of the academic calendar were formulated for all the departments for the year 2016-17.

Rajagiri College of Social Sciences is conferred the Title-*College with Potential for Excellence 2016* by UGC.

The year 2016-17 also witnessed the Accreditation Council for Business School and Programmes Team consisting of Dr. Doug Gilbert from University of Phoenix, Arizona, U.S, Dr. Amit Sareen, Professor, Apeejay School of Management, New Delhi and Dr. Biswajeet Pattanayak, Director, Asian School of Business and Management, Bhubaneswar visiting RCBS from 2 to 5 October 2016. Subsequent to their visit, confirmation has been received regarding accreditation of MBA, MHRM & PGDM programmes. Besides being ranked 12th Best Future Orientation in the country-Business Today 2016 and 5th Best private B School in the country and 1st in the State of Kerala-Competition Success Review 2016.

The Institutional preparation for the NAAC 4th cycle of Assessment & Accreditation started off with a session to the Faculty members by Mr. B. S. Ponmudiraj, Deputy Adviser & Co-ordinator, Northern Region, Regional Coordinator (I/c) Eastern Region, National Assessment and Accreditation Council (NAAC) on July 2, 2016

The Rajagiri Unique practices such as *Deeksharambham, 2016, samavartanam 2016*, DYUTI 2016 National Conference on Corporate Social Responsibility and Children, 7th edition of National Business Quiz, *Rajagiri in Pursuit of Excellence Lecture 2016*, *Rajagiri- St. Chavara Endowment Lecture*, RBL 2K17 - Rajagiri Business League 2017, Student fests like *Inflora, 2016, CATALYSIS'16* -National Social Work Students Meet, *SPLENDORE 2K16* – Inter-School & Intercollegiate fest, *Kunjattakilikal – 2017-*

The Kids Fest, *Poothumbikal*’ Anganwadi Children's Fest etc are some of the Rajagiri brand programmes continued this year too.

We thank the IQAC members for all the support extended to us.

Composition of the IQAC

Dr. Binoy Joseph	-	Principal & Chair, IQAC
Fr. Jose Alex CMI	-	Director
Dr. Joseph Injodey	-	Ex. Director
Fr. Saju M D. CMI,	-	Finance Officer
Fr. Shinto Joseph,	-	Administrator (UG)
Dr. Mary Venus Joseph	-	IQAC coordinator
Mr. Rodney Isaac	-	Manager, Administration
Mr. Francis A.J	-	Asst. Librarian
Mr. Antony P.P	-	Finance
Dr. Varghese K .Varghese	-	HOD of Psychology
Dr. Anil Kumar	-	HOD of MHRM
Dr. Joji Alex	-	HOD of MBA
Dr. Manoj Mathew	-	Exam Controller
Dr. Sr. Lizy P.J	-	Associate Professor, Social Work
Dr. Anish K.R.	-	HOD of Social Work
Dr. Nycil Romis	-	Assistant professor –Social work
Dr. M.D. Baby	-	HOD of Library Sciences
Dr. Bindhiya M Varghese	-	HOD of Computer sciences
Ms. Jaya Vijayan	-	Assistant professor, Computer science
Ms. Ann Baby	-	Website
Mr. Kiran Thampi	-	Alumni & International Affairs
Mr. Isaac Varghese,	-	Leader- People & Organization, EY Global Shared Services (Alumni Representatives
Mr. Mahesh Chandrasekhar,	-	Regional HR (Kerala &TN) Future Value Retails Ltd.
Mr. Venugopal Chittayil	-	Vice President, Axis Bank
Mr. A K Subash,	-	AGM-HR, Cochin Shipyard Ltd
Mrs. Meena Kuruvilla,	-	Member, Kerala Commission for protection of Child Rights
Dr.Celine Sunny,	-	Ex. Director, Rajagiri Research Institute

1. INSTITUTIONAL ACHIVEMENTS / RECOGNITIONS

- Accreditation Council for Business School and Programs Team visited RCBS from 2 to 5 October 2016. The team members were Dr. Doug Gilbert from University of Phoenix, Arizona, U. S, Dr. Amit Sareen, Professor, Apeejay School of Management, New Delhi and Dr. Biswajeet Pattanayak, Director, Asian School of Business and Management, Bhubaneshwar. Subsequent to their visit, confirmation has been received regarding accreditation of MBA, MHRM & PGDM programs.
- Rajagiri College of Social Sciences was conferred the title-College with Potential for Excellence 2016 by UGC.
- Ranked 12th best Future Orientation in the country-Business Today 2016.
- Ranked 5th best private B School in the country and 1st in the State of Kerala-Competition Success Review 2016.

2. Institutional Academic Strategic Annual Planning Retreat-BODHI' 2016

The Annual Academic Retreat, Bodhi 2016-17, for the faculty members of Rajagiri College of Social Sciences and Rajagiri Business School was held from 25th to 29th April 2016. The orientation for the retreat was held on April 25, 2016 at Valley campus. Session 1 and 2 were led by Dr. Cyriac Thomas, Member, and Government of India National Commission for Minority Educational Institutions, (former V. C. MG University). Dr. N. Jayasankaran Adviser, NMIMS University, Bangalore led the 3rd and 4th session. From the second day, the programme was held at Tea County, Munnar. The exercise included the strategic planning frame work and academic planning. Thereafter annual plans and finalization of the academic calendar were formulated for all the departments for the year 2016-17. The Contents for discussion are:

1. Admission & Selection
2. Academic System
3. Faculty Excellence
4. Student Outcomes
5. Infrastructure

3. Compilation of the Institutional Reports

- Annual Quality Assurance Reports (AQARs) AQAR for the year 2016-17 was submitted on 6/11/2017 and also posted on the College website
- The College Annual report for the year 2016-17 was compiled and submitted to the College Management. The report was presented at Graduation Ceremony.
- IQAC Annual Report for the year 2016-2017 was prepared and presented at the IQAC meeting held in July, 2017 and posted on the Institutional Website.

- Rajagiri High Lights-The Quarterly News Bulletin was brought out in all the four quarters from July, 2016 to June,2017.

4. Preparation of Student Handbooks & Guidelines

IQAC is been assigned the responsibility of bringing out the following handbooks annually

- Student Handbooks and Academic Calendar for the Calendar Year 2016-17 was printed and distributed to the students
- Student Guidelines Hand book were printed and distributed to all the students

5. Faculty Quality Enrichment Initiatives

i. Faculty Development Programmes/Workshops/Seminars/Conference:

- FDP on NAAC Re-accreditation was organized on July2,2016 by Mr.B.SPonmudiraj, Dy Adviser &Co-ordinator, Northern Region, Regional Coordinator (I/c) Eastern Region, National Assessment and Accreditation Council(NAAC) ○ Programme on Pre-liberalization vs after liberalization in India: policy life and feeling was conducted on 3rd November 2016.
- FDPontheUseofBloombergBusinessWeekEducationalPackagewasheldonAugust 12, 2016.The Resource person was Mr. Thoathri Raman, Advisor International Accreditation ○ National workshop on qualitative research methods was conducted on 21st October 2016 at valley campus.
- FDP on Case Method in Management Education was organized on August 20, 2016.Dr. Simon George, Dean Academics, TAPMI, Manipal was the resource person. Prof. Mani P Sam was the faculty coordinator for the programme.
- As part of Communication Learning Outcome Initiatives an FDP on Enhancing Communication Skill through Social Media was held by Ms. Nabomita Mazumdar, Founder, Nabomita.com (Social Media Consultancy) on August 30, 2016. Dr. Jessy Mathai Fenn was the LO Champion
- Faculty development programme on faculty excellence was conducted on 30th September 2016.
- Workshop on basic and advanced statistical skills for social sciences and management was conducted on 9th May 2017.
- As part of Decision Making Learning Outcome Initiatives an FDP on 'Decision Making skills through case methodology' by Dr. Ranjeet Nambudiri (IIM Indore) wasorganized on September 20, 2016 for all faculty members.
- Workshop on leading to learn: learning to lead was conducted on 17th November 2017.
- International conference on Adlerian psychology and educational improvements was conducted on 21st October 2016.

- A half day FDP for faculty members of School of Social Work was organized on 20 September on the topic 'The Art of Publishing'. Prof. Robert Bland, Australian Catholic University was the resource person.
- Workshop on multivariate analysis, scale development and structural equation modelling was conducted on 10th May 2017.
- FDP on demo class and mirroring was conducted on 29th may 2017.
- Destination Kerala CEO Roundtable on the topic 'Kerala's Start-up Ecosystem – The Tipping Point' was held on RBS Conference Hall on September 7, 2016. There were 50 participants, including participants from outside Kerala. The workshop was handled over by Dr. K Mohanakumar, Former Prof. & Head, Department of Atmospheric Science, and Director of Advance Centre for Atmospheric Radar Research, CUSAT ○

Training on PEBEL software was conducted on 30th May 2017.

- A two-day workshop on Android was organised on 27th and 28th February 2017. The workshop was inaugurated by the Principal, Dr. Binoy Joseph. The sessions were handled by Mr. Shiju Thomas M.Y, Asst. Professor, MCA Department. 49 participants including professionals from various institutions, faculty members and students attended the workshop.
- International conference on ethics and sustainable business practices was conducted on 21st February 2017.
- School of Library and Information Science in association with KLA Ernakulum region jointly organized a two days Training cum workshop on '*Research Report Writing*', on 17- 18th February 2017 at Rajagiri College of Social Sciences.



FDP on NAAC Re-accreditation



The Art of Publishing'



- Programme on awareness and health orientation on caring for your bone was conducted on 26th November 2016.
- Programme on stress management and mental health was conducted on 1st may 2017.
- Training on Effective communication was conducted on 21st june 2017.
- Programme on improve interpersonal relations at workplace was conducted on 7th October 2016.

ii. Faculty Achievements

- Dr. Mary Venus Joseph, US Fulbright Scholar 2012 was granted the 2015-16 United StatesIndia Educational Foundation (USIEF) Alumni Award Grant.

Faculty Awarded Doctoral Degree during the Year

- Dr.. Nycil Romis Thomas '*Impact of Strengths based Social Work Intervention on Families with Adolescents*' April 2016 IGNOU, New Delhi under the guidance of Dr. Mary Venus Joseph, *Dean and Administrator*
- Dr.Fr.SajuM.D- '*ImpactofFamilySocialWorkInterventionontheHolisticDevelopmentof*

Children' 25th August 2016, Mahatma Gandhi University, Kottayam under the guidance of Dr. Mary Venus Joseph, Dean -Research

- Prof. Veeva Mathew “*Brand Experience and True Brand Loyalty: An Enquiry into Product and Customer dimensions*” by CUSAT on 21st of October
- **Prof. Padhmanabhan NS** “*A Study on Attitude and its Impact on Consumer Behaviour towards Mobile Advertising in Kerala*” by Pondicherry U University on February 21, 2017

iii. Faculty International Exposure/ Faculty Presentation at International Conferences

- Mr. Rajeev S.P, Assistant Professor, School of Social Work, presented a paper on “International field placements: A mirroring of the expectations and experiences of Social Work Students” in the International Conference on The Emerging Challenges in Social Development and Human Services in Asia organized at Bali, Indonesia from 17th to 19th June 2016
- Dr. Lakshman Mahadevan has presented a paper on 'Consumer Perceptions about E-Commerce- The influence of Public Internet Trust' in the 2017 Southern Association for Information Systems conference (SAIS) held on 24-25 March, 2017 and won the best paper award for the same
- Dr. Binoy Joseph, Principal, visited University of Padua from 7th to 14th September 2016. There has been an agreement on increasing the number of scholarships to the students and faculty exchanges
- Prof. Salim P participated in the summer school titled 'Firms in Society' conducted at WFI School of Management, Ingolstadt, Germany between July 18 and 30, 2016. He also visited the headquarters of Audi and Bauer. Prof. Salim made a presentation on the CSR context of India. During the trip, he visited Berlin and Paris and managed to get a business proposal from a group of entrepreneurs in Berlin for the incubated firm 'Bizessence Consultancy Services' for the IT support.
- Mr. Kiran Thampi, Assistant Professor, Department of Social Work, visited Nepal School of Social Work, Kathmandu and offered a half day workshop on 'Participatory Rural Appraisal' for faculty, students and NGO representatives in Nepal
- Dr. Anish K.R, Head, Department of Social Work, visited Finland and Australia. Dr. Anish presented papers in World Federation for Mental Health International Conference 2016, Australia and Symposium on Building Networks and Frameworks for Global Social Work at University of Eastern Finland.
- Dr. Anish also handled a session for students on Engagement in Counseling at Australian Catholic University
- Prof. Angela Susan Mathew had been to WFI School of Management, Germany; Vives University College, Belgium; Artevelde University College, Belgium and Catholic University of Lille, France during the month of November 2016

AS ANNEXURES

- Faculty Development Programme/ Workshop/ Seminar/ professional development programme/conference etc - Attended:
- Financial Assistance provided to Faculty Members to attend conferences/ workshops
- Faculty Paper presentations
- Financial Assistance provided to Faculty Members for subscribing Professional Body Membership fee during 2016-17:

6. STUDENT QUALITY PROMOTIONAL INITIATIVES

The HR Panel Discussion in association with NHRDN on the topic ‘Emerging People Challenges & Opportunities in New India’ was held on January 16, 2016. Lighting the Lamp and Inaugural Speech was done by Sri. Anoop Jacob, Minister for Food and Civil Supplies, Consumer Protection and Registration, Government of Kerala. The Keynote address and introduction of theme was delivered by Sri. S.Y Siddiqui, Chief Mentor, Maruti Suzuki India Ltd.

ET in Campus Quiz

An initiative under the aegis of The Economic Times for the student fraternity across South India, organised ET in Campus Quiz on February 16, 2016 at RBS auditorium. The Quiz was hosted by the well – known quiz master Lloyd Saldhana from Greycaps (P) Ltd. **Panel Discussion on Entrepreneurship**

Panel Discussion on ‘Innovation Driven Entrepreneurship’ organized by the Operations Domain of Rajagiri Centre for Business Studies was held on March 4, 2016. The Moderator was Dr. Jayasankar Prasad C, CEP, Kerala Start Up Mission. The Panel Members were Mr. Arjun Pillai Co-founder and CEO, Profound is, Ms. Aardra Chandra Mouli, Co-founder and Director Aeka Biochemicals Pvt. Ltd, Ms. Ruby Preethambaran, Co- founder and CMO, Fourth Ambit, Mr. Venkatesh Thyagarajan, CEO & Director, Cabot Technology Solutions Pvt. Ltd and Mr. Vivek C, an alumnus of Rajagiri Business School, CEO and Co-founder Bizessence Consulting Services.



Industry Interactions

- Speaker: Mr. Roopesh Rajagopal, Cluster Head of DCB Bank - Date: January 14, 2016
- Speaker: Mr. Biju Sebastian - Head HR– (India Operations) Apollo Tyres Ltd - Date: February 10, 2016
- Speaker: Mr. Arun Babu, Sr. Associate Lead- Talent Acquisition of Infosys - Date: February 12, 2016
- Speaker: Mr. Sarfraz Hasan, Sloan Fellow (London Business School), CEO, Ledmac Ltd. - Date: February 12, 2016
- Speaker: Mr. Prabhu Chawla, Editorial Director, The New Indian Express. - Date: February 17, 2016

Kerala Chamber of Commerce & Industry organized an entrepreneurship enrichment session on 30th June 2016 at RBS Auditorium. Mr. Deepak Sathyapalan- CEO & Managing Director, Beaumonde – The Fern Hotel, Mr. Ajit Ravi - Pegasus, Owner & Editor Unique Times Magazine, Mr. Krishna Mohan, Managing Director, Tandoor Group of Restaurants, Mr. Fazil A S- Dream Flower Housing Projects Pvt. Ltd and Ms. Lekha R- Owner RESITECH



Dr. Mary Venus Joseph, US Fulbright Scholar 2012 was granted the 2015-16 The United States India Educational Foundation (USIEF) Alumni Award Grant. As part of the above grant, a series of workshops was held. A Workshop on Social Entrepreneurship for BSW 3rd year students was held on 3rd June 2016 by Mr. Mr. Boniface P.G, Mr. Balu James and Mr. Johns Augustine from Managing and Generating Income for Community Service (MAGICS)



7. SOCIAL ENTREPRENEURSHIP CAPACITY BUILDING INITIATIVE FOR STUDENTS

Workshop Series – Kalamassery Campus

Mrs. Maxi, Entrepreneur, “Snehitha” catering service, Mrs. Zeenath, Entrepreneur, Soap making unit, Mr. Bibin Jose, Founder and Present CEO of Peotive E commerce Pvt Ltd, and Mr. Thejus Joseph Principal Consultant at Vimal Jyothi Engineering College and CEO of Techjeeva Tech. Pvt. Ltd were the resource persons on 15th July 2016



One Day Ideation Workshop was organized on 26th August 2016. Resource persons were Mr. Saran Shivarajan, founder of WeDoGood and Mr. Akhil Jayadev creative writer and trainer at WeDoGood



Concluding workshop on “Ventures To Ignite

Young Minds On Social Entrepreneurship “ was held on 6th September 2016 and the same was led by Mr. Arun Nair (Entrepreneur of Nasscom). Certificate and eco- friendly pen was distributed to all students who attended the social entrepreneurship workshops



Field Supervisors Meet

MSW First semester students were placed in project of UNICEF named “Initiatives for Child Friendly Kerala” carried out by Rajagiri outREACH. On completion of the project, a field work review was conducted on 24th September 2016. Panchayat Presidents, Vice Presidents, Standing committee Chairpersons, Secretaries and Kudumbasree CDS Chairpersons from 10 panchayats where the project



was implemented participated in the meet.

One day symposium on “Migration, diversity and Social Work response”

A seminar on the topic 'Migration, Diversity and Social Work Response' was conducted at Rajagiri College of Social Sciences, Kalamassery on 06-09-2016. The chief guests in the programme were Prof. Gerhard Rott and Monika Pfaller Rott, Catholic University of Eichstaett- Ingolstadt, Germany.



Workshop on Recovery based Practice in Mental Health

International Center of Mental Health and Social Research organised a 2-day Workshop on Recovery based Practice in Mental Health on 22nd and 23rd September 2016. Prof. Robert Bland, Australian Catholic University was the resource person.



Turning Point

The MCA 3rd semester students had a five day Personality Development programme “Turning Point” SCHOOL OF LIBRARY & INFORMATION SCIENCE In remembrance of Shri. P.N. Panicker, the reading day 2016 was formally celebrated on 12th August 2016, from 27th to 31st July 2016 Dr. Thomas George from Lead College of Management, Palakkad was the chief resource person.



Industry Interaction

Dr. Benny Joseph, CEO Jubilee Mission Group delivered a session on “Industry expectations from the freshers in the IT field” to the MCA students.



MSW Curriculum Revision 2016

MSW Curriculum Revision 2016 Workshop was organized by the PG Board of Studies (Social Work) under MG University at Rajagiri College of Social Sciences (Autonomous), Kalamassery. The workshop objectives and the University Guidelines for PG Syllabus revision for the year 2016 was presented by Dr. Sr. Lizy P.J, Chairperson, PGBOS. Thirty seven faculty members and social work practitioners from fifteen colleges offering MSW programme under MG University participated in the workshop. The revised syllabus was finalized and was submitted to the University during June 2016.

Industrial Visit



The School of Commerce organized one day industrial visit to 'TATA Tea Museum' and 'SRISHTI' (Subsidiary unit of TATA-A Welfare Center for the Differently Abled) Munnar on 27th February 2016. The visit was successful in providing students with an opportunity to know how tea industry developed in Munnar and History of Munnar.

Higher Education Scholarship Programme

The programme supports the students from underprivileged families who are doing professional education. During the period Higher Education Sponsorship was given to 200 students studying for B.Tech, MBBS, BDS, Bsc Nursing, B.Pharm, and UG courses like B.Com, BBA etc. The major sponsors of the programme are Sree Ramuni Panicker Udbodhan Trust (SRAMPUT), Rajan and Grace Foundation, George & Susheela Foundation, Kinder for Kinder (a project of KELI) Switzerland, Prof.Fons Vandormael, Belgium, P.T.Mathai Constructions Pvt. Ltd., Sud Chemie India Pvt. Ltd



8. STUDENT COMMUNITY ENGAGEMENTS

- On Independence Day, freedom was in the air for Rajagiri. A day was organised for the children sponsored by Rajagiri and various programs like drawing competition, quiz, puzzles etc. Around 60 children from in around the neighbourhood participated for the programs organised by the TRANSCEND team. The day was well planned with small team building activities, inspiring talks, quizzes on the history of India. Patriotic song competition was also organised and briefed the children about our freedom struggle.



Half a day of every Sunday is spent to teach the children living in around the neighbourhood who cannot afford to go for regular tuitions. The TRANSCEND team spends the day with the children belonging to kinder garden and classes 1 to 12. The students help them understand basic subjects like maths, English, Hindi, History, Social studies, Science etc. Various activities and games are also arranged to make the sessions interesting.



Through shikshagrah around 40 students of different classes are gaining the benefit of tuition.

- TRANSCEND took the initiative to visit Thevara Government Old Age home on 10th August 2016. Spending a half day with them was a memorable experience for Rajagiri students. They could experience the love, bonding and affection from the inmates in that span of time. Students spend that evening with lots of talks with them, singing songs, sharing some funny moments and earning a bunch of valuable advices from those loving people. Talking with the inmates was an eye opener for the student community. Not only youth, has old age also had its pleasure which might be different but not less than the pleasure of youth.



- As part of the School Intervention Project at Govt. Ezhippuram Higher Secondary School, to understand this academic years requirements, a pre-assessment of student engagement has been conducted among the students of 7-12th grade. The survey was conducted through distribution of questionnaires. The main objective of conducting the survey was to find out existing problems within the school system from the students giving them the assurance that their opinions wouldn't be disclosed to the school faculties.



- The Thanks Giving Day, an initiative to appreciate the services rendered by the house keeping staff of the college, was organized on 21st December 2016 at Chavara Hall, Rajagiri.



This years LANTERNS were held on 21st December 2016 at Chavara hall, RCBS. 75 children in the age group of 5 to 18 from the Rajagiri Neighbourhood community took part in the event. This one day camp had been organised with the aim is to help the students recognize that they have the power to be what they wish to be and comprehend the attributes and qualities required to become a positive personality which will ultimately lead to their holistic development. Dr. Joseph I Injodey, Executive Director, RCSS,



inaugurated this year's event. Dr. Manoj Mathew, Faculty Coordinator of TRANSCEND presided over the function. Around 60 volunteers from TRANSCEND were the facilitators of the programme.

- Housekeeping supervisor Rajagiri Kakkanad campus was diagnosed with breast cancer. Students coordinated fund raising and now Transcend give moral support with periodic house visits and making her feel part of the family (poster card with all faculties and staff signature for Onam, Inflow t-shirt etc.). Students contribute to her house hold expenses and children's education through their own funds.

- A Book donation Camp was organized at St Mary's Orphanage, Ernakulum, as part of Reading Day



WONDERLA - CRAYONS 17th, the sixth inter-orphanage cultural fest organized by *RAJAGIRI TRANSCEND*, the social arm of the management students of Rajagiri Centre for Business Studies (RCBS) on 4th February 2017 at Rajagiri Valley campus. Around 500 children from 22 orphanages in Ernakulam District and 200 *TRANSCEND*

volunteers from RCBS took part in the festival. It was an initiative to make a difference in the lives of orphaned children, which provided a platform for children to exhibit their talents, get exposure to compete and equip themselves to forge ahead in



life. These proficient little masters actively participated in various competitions like solo dance, group dance, Rangoli, Drawing, Treasure Hunt etc.

The Chief Guest for the Inauguration was Mr. Ravikumar, H R Manager Wonderla Holidays Limited. Dr. Joseph I injodey, the Executive Director, Rajagiri College, presided over the function.

- **Class on kitchen farming**

A session on Kitchen farming was conducted at Kunnankulam centre at Thrissur district for the sponsored children and their parents. Agricultural Officer from KrishiBhavan, S.N.Puram led the class. Saplings were distributed to the children.



8. BEST/UNIQUE PRACTICES OF THE COLLEGE

- **Samavartanam, 2016**

The Graduation ceremony of MSW, MCA, MBA, MHRM, MLISC, BLISC, BSW and PGDCSW students was held on May 28, 2016. Shri. Paul Antony IAS, Additional Chief Secretary, Govt. of Kerala was the Chief Guest for the occasion.

- **Deeksharambham 2016**

The initiation ceremony, *Deeksharambham*- 2016 was organized on Monday, 13th June 2016. Shri. Madhu S Nair, Chairman and Managing Director, Cochin Shipyard Ltd, was the Chief Guest for the programme.

• **DYUTI 2016-National Conference on Corporate Social Responsibility and Children 6th & 7th January-2016**

Commodore Karthik Subramaniam, Former Chairman & Managing Director, Cochin Shipyard inaugurated the conference. Mr. Harikrishnan Nair, Chairman, CII, Kochi Chapter, Shri. Kochouseph Chittlapally, Chairman and Managing Director, V-Guard Industries Ltd, were present during the occasion. The Resource Persons for the DYUTI 2016 comprised of Directors and Professors from various Institutions and Organizations.



• **Rajagiri National Business Quiz**

The Grand Finale of the seventh edition of Rajagiri National Business Quiz was held on October 24, 2016 at the RCBS Campus. 894 teams from the Student and the Corporate category participated. Hrishikesh Varma & Venkatesh Srinivasan – Nexus Consulting (Bangalore) were the grand prize winners in the Corporate category. Mr. Mitesh Agarwal, Vice President Sales & CTO, Oracle India was the Quiz Master.

• **Rajagiri in Pursuit of Excellence Lecture 2016**

Rajagiri in Pursuit of Excellence Lecture 2016 was hosted at RBS auditorium on 29th June 2016 at 8 p.m. Leading journalist, author and Rajya Sabha MP, Mr. M.J. Akbar was the speaker. The topic for the session was 'Nation & Nationalism'.

• **Rajagiri- St. Chavara Endowment Lecture**

A session by Padma Vibhushan Sadhguru Jaggi Vasudev on the topic “Youth and Truth” was organized on Friday, 10th of March. Rev. Fr. Jose Alex CMI, Director Rajagiri Group of Institutions welcomed the gathering and the presidential address was delivered by Fr. Paul Achandy CMI, Prior General. Dr. Binoy Joseph, Principal RCSS proposed the vote of thanks.

- **RBL 2K17 - Rajagiri Business League 2017**

Rajagiri Business League 2017 (RBL), the grand basketball competition was held at the campus on February 3- 4, 2017. Team Infosys bagged the first prize and team Sutherland was the first runners up.

- **Infore 2016**

Rajagiri Centre for Business Studies conducted its two th th day INFLORE management fest on 28 and 29 of October 2016. This year the theme was 'that 90's magic'. 1140 participants from different states of India participated in the event

- **Rajagiri-in Pursuit of Excellence Lecture** was held on December 6, 2016 in RBS Auditorium. Dr. John M Dunn, President, Western Michigan University, USA was our guest

- **CATALYSIS'16 -National Social Work Students Meet**

National Social Work Students' Meet titled 'CATALYSIS- '15, 'Triggering Social Change' was held on 6th and 7th January 2016 at RSCC. Students from around 25 colleges within and outside Kerala participated in the Meet.



- **SPLENDORE 2K16 – Inter-School & Intercollegiate fest**

The under graduate departments of RCSS, Kalamassery organised an All Kerala Inter College and Inter School fest on 29 and 30 November 2016. The theme of the fest was 'A Cloud to Stand On.' The Inter School fest was inaugurated by Rev. Dr. Cletus Plackal CMI Provincial, SH Province Kochi and Mr. Madhu Balakrishnan, playback singer. Rajagiri Public school was the overall champion. The inter college fest was inaugurated by Mr. Tini Tom, Cine Artist. Sacred heart College, Thevera won the overall championship. 16 schools and 21 colleges across Kerala participated in the event.

- **Kunjattakilikal - 2017**

The Kids Fest was organized by the BSW department for allanganawadist students of Kalamassery Municipality. The Fest was inaugurated by honorable MLA. V. K. Ebrahimkunju. There was a participation of 457 people associated with the event, comprising of students from different Anganawadis along with their parents and teachers.

- **“Poothumbikal”** Anganwadi Children's Fest was coordinated by B.Com and BLISc students, which was organized by MLTC at Children's park, Ernakulam on 16th April 2016. Around 105 children from various Anganwadis of ICDS projects in Ernakulam District participated in the event.



10.. RAJAGIRI VALUE EXPERENTIAL PROGRAMME

Rural sensitization Camp 2016

Social Sensitisation camp for MBA and MHRM students was held from August 31st to September 5th at Attapadi, Palakkad.



Social Sensitisation camp for the first year students of MSW, BSW, BLiSc, MLiSc and MCA courses was conducted at Kalvary Mount, Idukki District from 1st to 7th September 2016. The main activity was a two kms road construction at Kalvary Mount in association with Vana Smarakshana Samithi.



Hill Campus

11. FACILITATING COMMUNAL HARMONY THROUGH CELEBRATIONS/ PROGRAMMES

- As part of World Elderly Abuse Prohibition day, an awareness session was conducted at Palarivattom

Rajeswari Hall on 15th June 2016. The programme was jointly organized by Rajagiri College of Social Sciences and Kerala Social Welfare Mission (Vayomithram). In this connection, the MSW students performed Street Play and Flash Mob, which was inaugurated by The District Collector Shri. Rajamanikkam.



Collector Shri. Rajamanikkam.

- Nature Club, Rajagiri College of Social Sciences, initiated Environment Day Celebrations on Saturday, 4th June, 2016, to create awareness in the students about the importance of protecting the Environment. Activities for the Year 2016-17 were inaugurated by Mr. Geo Jose (State Convener, National Alliance of People's Movement).

- Bio Farming Awareness Class & Session on Relevance of Conservation of Ecology- As part of Environment Day

Observation an awareness class on Bio farming was held at CUMI ASK centre on 8th July 2017 for parents. Seeds received from Krishi



Bhavan were distributed to the participants. A session and magic show on relevance of conservation of ecology and related factors was also conducted.

- Interactive session with Vijayarajamallika on Transgender issues on 30th June 2016 for the social work students. Vijayarajamallika shared her experience of being a transgender. She also talked about the problems faced by her and other people of her community. As

a social worker, she encouraged us to stand up for this cause. She also cleared all the misconceptions about the transgenders that the common people have.

- Various Student Clubs (Encon, Youth Red Cross and Rotaract) in collaborated Rajagiri Staff Welfare Association along participated in Fruit Tree Sapling Plantation initiated by Rajagiri S.H. Province, near the Rajagiri Main Entrance on 4th July 2016 from 2.pm -4 pm Rev. Fr. Joy Ooreth CMI, Superior S.H. Province inaugurated the programme by planting asapling. Various fruit trees like Rambutan, Manguestin, Duriyan, Chikku etc. were planted.



- Seminar on Child Abuse organised by State Level Consultations on Children in Difficult Circumstances in coordination with CPK + and Academy of Gandhian Studies on 25th July 2016 was inaugurated by Dr. Sr. Lizy P.J, Programme Coordinator, Department of Social Work. Academy of Gandhian Studies is an NGO found in 1986 by freedom fighters and gandhians. The NGO work for children and disaster mitigation.
- Rajagiri School of Social Work observed the World Car Free Day at Panampilly Nagar, Kochi on 25th September 2016 from 2.00 to 4p.m., in collaboration with Corporation of Kochi, KMRL and ESAF. Various awareness programmes including flash mobs, street plays etc were organised related to the event.

- Rajagiri in collaboration with IMA observed “No Horn Day” on 1 December 2016. The event got off to a start with a flash mob by students of Rajagiri College of Social Sciences. “Horn Not Ok Please” stickers were handed over to the regional transport officer Sanjay Tiwari. These stickers were pasted newly registered vehicles as well as the vehicles coming for transfer RTO office

- A Cancer Awareness Programme (CAP@ Campus) Collaboration with Rajagiri College of Social

Sciences on 15th December 2016



- 18th February, 2017, Six Yi Members from RCSS, participated in the 'Students @ Business' event hosted by YUVA Kochi, which was held at Abad

Nucleus mall, Maradu. The theme for the event was "Wealth out of Waste". Rajagiri students organized games out of waste materials such as plastic bottles, paper glasses, cards etc. Yi Rajagiri secured the 2nd position, making a profit of RS.1200.



- A Book Exhibition and sale was organised jointly by RCBS Libraries and Cosmo Books on June 19-24, 2017 at RSOM Library Hall in connection with National Reading week celebration. The Book Exhibition included Literature, Indian Fiction, Foreign Fiction, Non Fiction, and Classics & Malayalam Books. Many of the students, faculty members and other staff of RCBS participated and helped in book selection for the Library.



- Social Work Students' Association of World

The program was Chairperson of the program the public place near HMT rail cross and students along with auto drivers planted tree saplings.



Rajagiri (SWARAJ) observed Environment day on 5th June 2017. inaugurated by Ms. Jessy Peter, Kalamassery municipality. As part students of Rajagiri college cleaned the public place near HMT rail cross and students along with auto drivers planted tree saplings.

- The International Yoga Day was observed on 21st June 2017 by the Psychology Department of Rajagiri College of Social Sciences in the Golden Aureole hall. Noble Chacko, Assistant Professor of RCBSR welcomed the gathering. The Executive Director Dr Joseph I Injodey delivered the presidential address. The psychology students demonstrated few Yoga as an as under the guidance of Yogacharya Mrs. Chethana.



- As part of International Day Against drugs and Illicit Trafficking, RCBSR (Department of Psychology) conducted a poster making and poster presentation competition on 30th June, 2017

- World Aids Day - Suraksha Migrant Project- Kerala State Aids Control Society (KSACS) working for migrant labourers has entered into its 10th and 8th year in the Ernakulam district spread over 2 project areas respectively based at Ernakulam and Perumbavoor. Rajagiri outREACH is the implementing agency for Suraksha projects functioning at Ernakulam and



Perumbavoor sanctioned by Kerala State AIDS Control Society (KSACS) working for migrant labourers. The main objective of the project is to reduce HIV/AIDS prevalence in Kerala targeting migrants in Ernakulam district. Along with HIV/AIDS prevention programme health camps, health education, high risk group identification, STI screening, counselling, ICTC, mega events, exhibitions., film shows, world AIDS day observation were conducted to reduce problems in health, sanitation and hygiene.

- First "ShalomClub" Meet was organised by The Consulate General of Israel in Bengaluru on Friday, March 31st, 2017. Three of our senior Faculty members had participated in various International workshops organized by MASHAV Center for International Cooperation, Ministry of Foreign Affairs, State of Israel - Dr. Varghese K. Varghese (1999), Dr. Mary Venus Joseph (2000) and Dr. Celine Sunny (2001).. Dr. Mary Venus Joseph represented the College at the Meet.
- KYUNGHWAYOU & World Music Ensemble E-DO, Korean Musical Night on October 17, 2016 in association with InKo Centre
- Music by the renowned Pandit Vishwa Mohan Bhatt, the Grammy award winner and the creator of Mohan Veena on 24 of October 2016

12. QUALITY RESEARCH PROMOTIONAL INITIATIVES

Research committee meeting of the Centre for Doctoral Research was held on Thursday, 2nd February, 2017 at 10.00a.m. The members Present were Dr. Binoy Joseph, Principal, RCSS Chairman, Dr. Joseph I. Injodey, Executive Director, RCSS, Dr. Fr. Varghese K. Varghese, Dean

RCBSR & Guide (Soc.wk), Dr. Celine Sunny, Ex. Director, Research Institute & Guide (Soc.wk), Dr. Fr. Saju M.D, Social work, Dr. Sam Thomas, School of Management, CUSAT-External member, Dr. Mary Venus C.J., Dean – Research-Convener

An Institutional level Research Ethics Committee (CREC) to be formed to review of all proposals for research which involve human participants and materials derived from human participants. The College Research Ethics Committee (CREC) is responsible for reviewing applications from staff and research Scholars from RCSS. The REC to meet twice a year to review applications. The applicants may be asked to complete a form and to provide participant information sheets and

consent form, in addition to details of the research proposal. The Ethics Committee clearance to be made essential when a research proposal is to be submitted by a research scholar or a faculty member.

Two Bi- annual Meetings of the Doctoral scholars was held in both the campuses on

- 10th July 2016
- 3rd February 2017

Besides the biannual meetings monthly meetings are held to monitor the progress.

13. FACILITATING PUBLICATION OF QUALITY JOURNALS

Publication (Faculty) Policy has been developed and implemented. Initiative is taken to undertake sponsored research projects with a view to promote scientific knowledge in the fields of Social and Management Sciences and to contribute to the formula of social policies.

Professional Journals Published By The College

The College publishes UGC approved two National level professional journals –

1. Rajagiri Journal of Social Development (ISSN 0973-3086) as a peer-reviewed bi-annual journal was launched at the time of the golden jubilee celebration of the Rajagiri College of Social Sciences in 2005

During the year 2016-17 the following two issues were published

i. Vol 8 No 2 (2016) published in December,2016 ii.

Vol 9 No 1 (2017): published in June,2017

2. Rajagiri Management Journal (ISSN 0972-9968) which was launched in February 2000 as a double-blind peer-reviewed bi-annual journal by the Rajagiri Centre for Business Studies, Kochi has expanded its editorial board and further streamlined its printing and publication. The journal was indexed by EBSCO in 2016. The journal was included in the UGC approved List of journals in 2017

(<http://www.ugc.ac.in/journallist/>)

During the year 2016-17 the following two issues were published

- Vol 10 No 2 (2016): published in December,2016
- Vol 11 No 1 (2017): published in June,2017

14. RAJAGIRI STAFF WELFARE INITIATIVES

Rajagiri Staff Welfare Association conducted the following programmes mostly benefitting the support staff

- “Almeida” Mughal Food Fest and Mehendi Competition for students- 12 July2016

- *Karkkidaka kanji* distribution for staff members and students–3, 4 and 5 August 2016
- Session on “Rainy Diseases and Precautions” on 3 August 2016 led by Dr. Jithesh K. A (Junior Administrative Medical Officer, District Medical Office, Ernakulam)
- The Onam Celebration of Rajagiri Staff was held on 9th September 2016 with various games and competitions
- Lifestyle Disease Detection Medical camp on 3rd May 2016 jointly organized by Kerala Social Security Mission, Malabar Gold & Diamond and Rajagiri college
- Environment day observed organizing a “Chakkyar koothu” in the courtyard on 17th June 2016. Artist Velayudhan from Thrissur was the Chakkiyar
- Rajagiri Staff Welfare Association (RSWA) in association with MAGICS NGO conducted a Free Mobile Medical Checkup Camp exclusively for RCBS Staff on 21st October 2016.
- In Association with Indian Dental Association, a dental check up was conducted for all staff members and students at Kalamassery campus on 23rd February 2017
- An Indo Belgium food fest was organized on 1st March 2017, involving Staff members of Rajagiri College and the Belgium interns

15. ALUMNI ENGAGEMENT

Mr. Praveen C.V, alumni who is currently the Branch Manager, Punjab National Bank interacted with the MCA students on 12th January, 2016 at the RCSS Golden Aureole. He spoke about the current opportunities in the banking sector and about the various posts and allowances entitled to a bank employee.



Under the banner of the Equal Opportunity Cell **of the college** MSW Alumnae of 2006, Manu (transgender) who has now changed the identity as “Vijayarajamallika” visited Rajagiri campus on 30th June 2016 and interacted with the MSW and BSW students.



16. ENVIRONMENTAL SUSTAINABILITY INITIATIVES

- Students participation in the Suchitwa Bodhana Yajnam (1st to 15th January 2016)
- Observance of energy conservation week in collaboration with BPCL with various competitions.
- Rajagiri OutREACH a promoter of organic food products and practices hosted the 13th Organic Fair on 7th-12th, April, 2017, at Rajendra Maidanam, Ernakulam, along with Organic Charitable Trust, Kerala, and S.H. College Thevara

17. PLAN OF ACTION BY IQAC/OUTCOME

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action Decided during the academic Retreat – <i>Bodhi 2016</i>	Achievements at the end of the academic year (June, 2017)
INSTITUTION LEVEL	
Achieving Potential for Excellence Institution Top Ranking at the National Level	Rajagiri college of Social Sciences (Autonomous) has been ranked 25th best in the country, 3rd best for Teaching, Learning & Resources and 12th for Outreach and Inclusivity in the National Institutional Ranking Framework (NIRF) by Ministry of HRD, Government of India
Institutional Policies for admission, faculty development, conduct of examinations etc	All the policies drafted and discussed during the faculty council meeting. Suggestions invited and the final policy in place.

	<ul style="list-style-type: none"> • Common Admission policy • Career Growth Plan for Teaching staff • Faculty Development Policy • Faculty Development Appraisal Policy • Recruitment, Selection & Induction Policy • Research and Publication Policy • Teacher Evaluation Policy • Examination Policy
Preparation of detailed Course Plan and learning outcomes for each course	On time completion of curricular activities Students are informed about the learning outcomes and course requirements in the beginning
Promotion ICT enabled teaching learning practices	At least one course per faculty in a semester delivered using Moodle At least one MOOC course completed by each student in an year
Inclusion of experiential learning methodology	Activity based/team assignments in any one course in each semester
Enhancing the social sensitivity of the students	Independent social sensitization camps were held in remote villages of Idukki and Palakkad districts during the month of August.
To introduce system for rewarding top performers by sending them for paper presentations and seminars	Advanced learners get opportunities for National and International experiences.
Additional learning support for weaker students	Academically weaker students obtain additional support for learning
Exam calendar and academic calendar	Timely implementation of planned programmes
To encourage the eligible faculty for research guide ship for Ph.D and M.Phil.	Two eligible faculty members (Social Work) have applied for guide ship under M G University.
Encourage all faculty members for joint research projects with the faculty members of foreign universities having tie-up with Rajagiri.	Research programmes undertaken in collaboration with foreign universities
Familiarizing the vision and mission of the college	Induction week for the newly admitted students across the departments was organized with a thrust on the vision and mission of the college.

Enhancement of the employability of the graduating students	<p>The departments had charted out a plan in this regard and were implemented during the academic year.</p> <ul style="list-style-type: none"> - Turningpoint - Mpower - Organized NETCoaching
Industry Interaction: To get acquainted with technical institutes and industry to bridge the gap between industry and academic institutions	<ul style="list-style-type: none"> - An interactive session on “Expectation from IT professionals from the early years” was conducted by Dr. Benny Joseph, Chief Executive Officer, Jubilee Mission Hospital, Medical College & Research Institute on July 22nd 2016. - Organised an industry interaction program on 10th Jan 2017 and resource person was Mr. Hirosh M. Hussian, CEO and Managing Director, Crease Technologies, Techno park, Trivandrum.
Significantly increase the diversity of student profile in terms of academic background and geographical spread.	<p>Conducted “Unleashing Excellence” workshops and 'Walk with Scholar' programme within and outside the state</p> <p>Conducted workshops within and outside the state which helped to increase the diversity of student profile in terms of academic background and geographical spread.</p>
<p>Increase in number of projects undertaken for industry with the collaboration of students</p> <p>Increase in number of students involved in the research & consultancy undertaken by the institute</p> <p>Creation of a focused academic system which transforms an average student into an exceptional student</p> <p>Creation of more avenues for a better teacherstudent-industry interaction</p>	<ul style="list-style-type: none"> - 74 students have done live projects with 10 companies (duration 4days to 3 weeks, one project was with stipend) - Students were involved in the research & consultancy with faculty members - Learner centric methodologies have been adopted to give students hands on experience in the Learning Outcomes that are being measured - Industry Visits & Concurrent Field Work
Significantly increase the diversity of faculty through new hires and enhanced retention efforts.	Both Keralite and Non- Keralite faculty members with PhD were recruited
Increase the size and quality of faculty in strategically important academic areas by strengthening domain area expertise.	In order to enhance the teaching content across various subjects a number of faculty with PhD were recruited and thus bringing down the faculty students ratio.

Develop and implement policies to retain highly valued faculty	Faculty handbook was brought out containing details of all the aspects of faculty job, responsibilities, incentives, promotion policies etc
Devise and implement new mechanisms or policies for rewarding outstanding faculty and for continually assessing faculty performance as scholars and teachers.	Incentives have been offered. Continuous assessments were done in faculty performance as scholars and teachers.
Create and sustain a culture that supports teaching excellence in all academic units.	Faculty have undergone several faculty development programmes on teaching methodology over the year to train them in case study teaching and other learner centric methodologies
Provide a more unified and shared educational experience for Rajagiri graduates.	Adopted Learning Outcomes based on the vision and mission and programme objectives of each programmes.
Strengthen the educational impact of international opportunities and experiences for students	In order to benchmark the students at a global level the peregrine exam was introduced.
Create world class infrastructure befitting the delivery of most relevant and contemporary business management knowledge.	Aesthetic conditions are monitored regularly. SOPs for BYOD was circulated to students and faculty members.
Rubrics for assessment to be revised based on professional competence (CSWE – EPAS) and learning outcomes	Assessment in tune with learning outcomes and global standards
Proposed for the curriculum revision during the academic year 2018.	The department level preliminary discussion in this regard was held.
Individual attention for all students by the faculty members	Student mentoring integrated with weekly academic schedule
Special attention for Slow Learners	Remedial Classes were organized by the departments.
Skill enhancement programmes for the students	Each department planned and offered additional add-on programmes

Maughan

CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL (IQAC)
RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)
KALAMASSERY



R. J. Amirth

PRINCIPAL
Rajagiri College of Social Sciences
(Autonomous)
Rajagiri P.O., Kalamassery-683 104

ANNEXURE -I**Faculty Development Programme / Workshop / Seminar /professional development programme/conference etc - Attended:****Valley campus**

- BejoyJohnThomas(2016)attendedthesummercourse'POP-UPSCHOOL,CREATIVE BUSINESS MODELING' during June 28- July 8, 2016 at Karel de Grote University college and Arteveide University College Ghent ,Belgium.
- Dr. Padmanabhan N.S has attended An Introduction to Consumer Neuroscience & Neuromarketing - Online Course Authorized by Copenhagen Business School from 11-112016 to 13-12-2016.
- Dr. Rose Mary Varghese has attended FDP on Teaching Methods to Strengthen Decision Making Skills from 20-09-2016 to 20-09-2016.
- Dr. Anilkumar K , Dr. Bejoy John Thomas, Dr. Joji Alex, Dr. Imran Ahmmed Khan, Mr. Joseph Francis, Dr. Manoj Mathew, Dr. Rakesh Roshan, Dr. Minimol M.C, Dr. Roshna Varghese, Mr. Saji George, Mr. Shelly Jose, Mr. Salim P, Ms. Shirly Rita Luiz, Mr. Simon Jacob and Ms. Smitha Siji have participated FDP on Case Method in Management Education from 20-08-2016 to 20-08-2016.
- Mr. Deepak Babu and Mr. Manjo Menon attended Completed a short term course on Understanding Research Methods from University of London through Coursera from 2805-2017 to 28-05-2017
- Imran Ahmed Khan (2016) has participated in the 2 day workshop on Case Teaching held at CUSAT on 20-21 May,2016
- Saji George (2016) has attended the National Institute of Personnel Management(NIPM) Kerala Chapter Annual Flagship Program "Legal Update 2016" on 18th June 2016 at IMA House, Kaloor, Kochi.
- Salim P (2016) has successfully completed the National Faculty Development Programme in Entrepreneurship conducted during 19-30 December 2016, sponsored by National Science & Technology Entrepreneurship Development Board Department of science & Technology at Entrepreneurship Development Institute of India , Ahmedabad
- Smitha Siji (2016) has participated in the FDP Symposium on 'Sentimental Marketing.# next is here' held at SCMS Cochin School of Business, cochin , Kerala on July 29, 2016
- M Rakesh Krishnan (2017) has participated in the 3 day National Workshop on Transformative Leadership to meet the Challenges in Higher Education Institutions organised by Xavier Board of Higher Education in India, Bangalore Held on Feb 10-12, 2017 at Loyola College if Social Sciences, Thiruvananthapuram
- Mr. Rakesh Krishnan (2017) has participated in the seminar on 'Synergy of official and Academic Research' MOSPI, Govt of India, organised by State Academy on Administration (SASA) conducted on 17-18 February 2017



- Mr. Harish B attended Special Summer School (Thrust Area: Economics and Business Studies) conducted by UGC-Human Resource Development Centre from 11-05-2017 to 31-05-2017.
- Mr. George Joseph attended Six Month's PhD Coursework from Christ University, Bangalore from 16-08-16 to 17-02-1017.

Hill Campus

- Mr. N.K Nikhil and Mr. Varghese Joy has attended multivariate Analysis Scale Development and Structural Equation Modelling at RCSS from 24-04-2017 to 28-042017.
- Mr. Kiran Thampi has participated National Conference on Social Work Education in India Perspectives and Challenges organised by Roda Mistry College of Social Work and Research Centre, Hyderabad from 18-11-2016 to 18-11-2016.
- Dr. Baby M.D and Dr. Lizy P.J has attended Workshop on Leading to Learn: Learning to Lead organised by RCSS from 17-11-2016 to 17-11-2016.
- Dr. Gigi George and Dr. Sunirose I.P has attended Multivariate Analysis Scale Development and Structural Equation Modelling at RCSS from 10-05-2017to 12-05-2017.
- Dr. Annam Alice K.A and Ms. Riya Mary attended Entrepreneurship Workshop on "Brand Management and Digital Marketing" "Managing Finacial and Legal Aspects" held at IIMK from 10-09-2016 to 10-09-2016.
- Dr. Joseph M.K, Neethu Mohanan and Mr. Shiju Thomas M.Y attended National Workshop on Research Report Writing from 17-02-2017 to 18-02-2017.
- Mr. Anil John and Ms. Nycil Romis Thomas attended DYUTI '17, International Conference on "Healthy Ageing and Mental Health" at RCSS from 04-01-2017 to 06-012017.
- Dr. Rajeev S.P attended International Conference on Emerging Challenges for Social Development and Human Service Practice in the Asia Pacific Region from 17-06-2016 to 19-06-2016.
- Dr. Anish K.R attended Symposium on Building Networks and Frameowrks for Global Social Work: Best Theories and Practices for Refugee Resettlement and Integration at Finland from 13-10-2016 to 14-10-2016.
- Sheena Sasidharan V (2016) has participated in the 2 day workshop on Case Teaching held at CUSAT on 20-21 May, 2016
- Sheena Sasidharan V (2016) has participated in the SAKSHAM - IT Champion Training Program from May 23-28, 2016 held at Rajagiri College of Social Sciences , Kalamassery
- Ms. Ann Baby attended five day Faculty Development Programme on "Secure Cloud Computing" organized by Department of Computer Science and Engineering , in association with Computer Science of India, at Toc H Institute of Science & Technology, Arakunnam, Ernakulam from June 13 to June 17.



- Ms Sunu Mary Abraham attended a 5 days Short term Training Programme on “Digital Image Processing” at Viswajyothi College of Engineering and Technology, Vazhakulam from June 27 to July 1.
- Dr. Bindiya M Varghese, participated in the short term course on R programming organized by Dept. of Computer Science, M A College of Engineering, Kothamangalam from July 21 to 23.
- Dr. Bindiya M Varghese attended Industry Academia Conclave- Emerge with IT from 17-02-2017 to 17-02-2017.
- Mr. Anil John participated Three Day Training Program, Chaithanya Pastoral Center, Thellakom from 20-05-2016 to 22-05-2016
- Dr. Fr. Saju M.D participated 4th International Conference on Practice Research (ICPR 2017) organised by The Hong Kong Polytechnic University from 22-05-2017 to 24-05-2017.
- Mr. Sabeen Govind, participated in the short term course on R programming organized by Dept. of Computer Science, M A College of Engineering, Kothamangalam from July 21 to 23.
- Ms. Prema S. Thomas attended a one day seminar on "Modeling and Simulation of Systems Using MATLAB and Simulink" at Mariott Hotel by Mathworks on 3rd August 2016.
- Mr. Shiju Thomas M Y and Ms. Vimina E R attended one day iON PRIDE Faculty Development Program on 7th of September, 2016, conducted by iON - TATA Consultancy Services at Infopark Campus Kochi.
- Ms Ann Baby, Ms Sunu Mary Abraham attended a one day workshop organized by AICTE, Thiruvananthapuram on 19.11.2016 in connection with ‘SMART INDIA HACKATHON 2017’ – world’s biggest digital movement. The workshop aimed to bring awareness among the technology students specially from computer/IT/Electronics field to motivate them for their active participation in world’s largest Hackathon which will be organized in Feb/March 2017.
- Ms. Ann Baby attended FDP on Secure Cloud Computing organised by Computer Science Department, ToCH Institute of Science and Technology from 13-06-2016 to 17-06-2016.
- Mr Shiju Thomas M Y, Mr Sabeen Govind, Mr Sreejith R attended two days national workshop on "research report writing" organized by School of library and information science, RCSS, in association with Kerala library association held on Feb 17,18, 2017
- Mr Sabeen Govind attended a national level colloquium on Research opportunities in computer network organised by Department of computer science and engineering, college of Engineering, Trikaripur held on 4th March 2017.
- Ms. Vinitha K N Attended a seminar conducted at Morning Star College, Angamaly on “Use of Digital Library for Academic ‘Excellence’ and moving towards “Total E-resource Management”



- Ms. Archana Unnikrishnan attended a One Day Seminar on “Technological Profiling of Library Services” organized by Academic Library Association (ALA) on 25th March 2017.
- Ms. Ani Jyothisna J attended a One Day Seminar on “Technological Profiling of Library Services” organized by Academic Library Association (ALA) on 25th March 2017.
- Ms. Ani Jyothisna J attended a Two Days Hands on Training in Dspace and Greenstone Software at Rajagiri School of Engineering and Technology, Kakkanad on March 3rd and 4th 2017.

ANNEXURE-II**Financial Assistance provided to Faculty Members to attend conference/workshop during 2016-17:**

Sl. No.	Name of Teacher	Title of Conference/Workshops	Amount
1	DR. ANISH K. R.	Conference - World Federation for Mental Health Conference	800
2	DR. ANISH K. R.	Workshop - National Workshop on Structural Equation Modelling and Scale Development - Kongu Engineering College, Erode	2000
3	DR. ANISH K. R.	Conference - IPCAI - Third National Conference of Institute for Persons Centred Approaches in India - Kochi	750
4	DR. ANISH K. R.	Workshop - Workshop on Leading to Learn: Learning to Lead - RCSS	1000
5	DR. ANNAM ALICE K. A.	Workshop - Entrepreneurship workshop IIMK - Kozhikode	1500
6	DR. FR. JOSEPH M. K.	Workshop - National workshop on Research report writing - In association with Kerala Library Associations - RCSS	750
7	DR. FR. SAJU M.D.	Conference - 4th International conference on practise research - The Hong Kong Poly technique University	15000
8	DR. GIJI GEORGE	Workshop - Workshop on Multivariate Analysis, Scale Development and Structured Equation Modelling - RCSS	2500
9	DR. GIJI GEORGE	Conference - International conference on Healthy Ageing and Mental Health- RCSS in collaboration with university of Melbourne	2500
10	DR. KIRAN THAMPI	Conference - National conference on social work education in India perspective and Challenges Hyderabad	2000



11	DR. M. D. BABY	Workshop - Workshop on Leading to Learn: Learning to Lead - RCSS	1000
12	DR. NYCIL ROMIS THOMAS	Conference - International conference on Healthy ageing and Mental Health- RCSS in collaboration with university of Melbourne	2500
13	DR. RAJEEV S. P.	Conference - International conference on emerging challenges for social development and human Service practice in the Asia Pacific Region - BALI	18832
14	DR. SR. LIZY P. J.	Workshop - Workshop on Leading to Learn: Learning to Lead - RCSS	1000
15	DR. SR. SUNIROSE I. P.	Workshop - Workshop on Multivariate Analysis, Scale Development and Structured Equation Modelling - RCSS	2500
16	MR. NIKHIL N. K.	Workshop - Workshop on Foundations of Statistical Analysis using SPSS	1000
17	MR. NIKHIL N. K.	Workshop - Entrepreneurship workshop IIMK - Kozhikode	1500
18	MR. NIKHIL N. K.	Workshop - National Workshop on Statistical Analysis in Social Sciences and R Programming - MES College Marampally	2000
19	MR. NIKHIL N. K.	Workshop - Workshop on Multivariate Analysis, Scale Development and Structured Equation Modelling - RCSS	2500
20	MR. SABEEN GOVIND P. V.	Workshop - National workshop on Research report writing - In association with Kerala Library Associations - RCSS	750
21	MR. VARGHESE JOY	Workshop - Entrepreneurship workshop IIMK - Kozhikode	1500
22	MR. VARGHESE JOY	Workshop - National workshop on Statistical Analysis in Social Sciences and R Programming - MES College Marampally	2000
23	MR. VARGHESE JOY	Workshop - Workshop on Multivariate Analysis, Scale Development and Structured Equation Modelling - RCSS	2500
24	MR. SHIJU THOMAS M. Y.	Workshop - National workshop on Research report writing - In association with Kerala Library Associations - RCSS	750
25	MS. NEETHU MOHANAN	Workshop- National workshop on Research report writing - In association with Kerala Library Associations - RCSS	750
26	MS. RESHMA MATHEW	Workshop - Entrepreneurship workshop IIMK - Kozhikode	1500



27	MS. RIYA MARY	Workshop - Entrepreneurship workshop IIMK - Kozhikode	1500
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Teachers undergoing Online/ face-to-face Faculty Development Programmes, Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.

1	Dr. Bejoy John Thomas	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
2	Dr. Bindiya M. Varghese	Online Course - Data Scientists Tool box
3	Dr. Giji George	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
4	Dr. K.X Joseph	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
5	Dr. Manoj Menon	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
6	Dr. Padmanabhan N. S.	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
7	Dr. Rajeev S. P.	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
8	Dr. Smitha Siji	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
9	Mr. Anil John	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
10	Mr. Deepak Babu	Completed a short term course on Understanding Research Methods from University of London through Coursera
11	Mr. George Joseph	Refresher Course - Six Month's PhD Coursework from Christ University, Banglore
12	Mr. Harish B	Online Course - Understanding research Methods - Online Course authorized by University of London and SOAS University of London
13	Mr. Mahesh K. M.	Online Course - Understanding research Methods - Online Course authorized by University of London and SOAS University of London
14	Mr. Nikhil N.K.	FDP - Faculty Development Programme on Art of Edifcation



15	Mr. Sabeen Govind	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
16	Mr. Saji George	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
17	Mr. Sanjeev Kumar Singh	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
18	Mr. Shiju Thomas M. Y.	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
19	Mr. Thomas Thiruthanathy	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
20	Mr. Titus P.T.C	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
21	Mr. Varghese Joy	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
22	Ms. Jaya Vijayan	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
23	Ms. Nycil Romis Thomas	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
24	Ms. Prema S. Thomas	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
25	Ms. Reshma Mathew	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
26	Ms. Shoma Elizabeth Francis	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London
27	Ms. Sunu Mary Abraham	Online Course - Understanding research Methods - Online Course authorised by Univeristy of London and SOAS University of London



ANNEXURE -III Faculty Publications Valley Campus

- Bejoy John Thomas (2016) has published an article A novel Two-way clustering based on multivariate Outlier Detection in the international Journal of Statistics and Economics ISSN : 0975-556X; 2016 Vol: 17, Iss 3
- Minimol MC (2016) Published a paper 'Determinants of Investment Attitude',in the International Research Journal of Business and Management, April 2016, ISSN: 2322 – 083X
- P Balakrishnan Menon (2016), Published a paper 'Modeling for Consumer Purchase Behaviour of Passenger Cars', in Erudition, The Albertain Journal of Management, ISSN 0973-7839, Vol 10. Issue 2: July 2016
- Roshna Varghese (2016) has published a paper 'A Study on the Role of Materialism and interpersonal Influence in Triggering Conspicuous Consumption among Emigrants from Kerala' in the Rajagiri Management Journal June 2016 Vol 10 , Issue 1 ISSN 0972-9968
- Siby Jose (2016) has published an article 'Are Retrenchments in IT Sector Legal?' in the Economic & Political Weekly , Nov 19, 2016, Vol LI No 47, ISSN (online)- 2349-8846
- Susan Mathew (2017) published a paper 'Transliteration and its impact on Print Advertisements' in the 'Reaching Consumers of Emerging Markets' conference proceedings of the 2017 Annual Conference of the Emerging Markets Conference Board January 5-7 2017

Hill Campus

- Bindiya M. Varghese, Unnikrishnan A, K Poullose Jacob, "Visualization of Mixed Attributed High-Dimensional Dataset Using Singular Value Decomposition", Big Data Technologies and Applications, 7th International Conference, BDTA 2016, Seoul, South Korea, November 17–18, 2016, Springer.
- Sabeen Govind, Sajila M.K, Bindiya M Varghese, " A two stage data hiding scheme with high capacity based on interpolation and difference expansion" International Conference on Emerging trends in computing, ICETIC 2015(India), Procedia Computer Science, Elsevier.
- Jaya Vijayan, G. Raju “Collaborative Requirements Elicitation using Elicitation tool for Small projects” in International Conference on Signal Processing, Communication, Power and Embedded System , IEEE -SCOPES-2016
- Ann Baby, A. Kannammal, “Exploratory Centered PCA For Dimensionality Reduction On Security Modelling of TAM: An E-Learning Perspective”, Procedia Computer Science, IEEE Explore, 2016
- Ann Baby, A. Kannammal, Sania Correya “Multivariate Clustering Evaluation of Principal Component Analysis and Singular Value Decomposition “, International Journal of Control Theory and Applications, 9(35), 2016, pp. 37-11



- Ann Baby, A. Kannammal, P. Anupriya, "Covariance Based Network Path Analysis of Exploratory Evaluated Data", Proceedings of the 2016 International Conference on Engineering and Technology (ICET)
- Shiju Thomas M.Y., Sherin Babu, "An Intelligent System for Segmenting Lung Image Using Parallel Programming" International Conference on Data Mining and Advanced Computing ,SAPIENCE 2016 (India), Procedia Computer Science, IEEE Explore
- Asha Saju, Sabeen Govind, "A Combined Approach to Secret data hiding and Tamper detection in Medical images" International conference on Engineering and Technology, IEEE Xplore.
- Mr Sreejith R, "A Novel Tree Based Method for Data Hiding and Integrity in Medical Images", International Conference on Electrical, Instrumentation and Communication Engineering, ICEICE 2017,IEEE Explore.
- Dr. K.X. Joseph - Social Sector Investment by LIC in Kerala, Managing the Future Managing the Future, Peer Review Publication Vol. 5,No.1 June 2015
- Dr. K.X. Joseph - Welfare Measures in Major Ports, (A case of Cochin Port Trust Sivasailam Journal of Social Science Vol. 1, No. 2, July 1, 2015
- Jisha C.L - A study on employees motivation with special reference to BSNL International Journal of Engineering, Science & Commerce (IJESC Volume 6,Issue No:5, May 2016
- Mr. Mahesh K. M - Influence of Online shopping International Journal of Engineering, Science & Commerce (IJESC), Volume 6, Issue No:5, May 2016
- Neethu Varghese - A Study on the functioning of Residence Association, Thevara, Ernakulam International Journal of Engineering, Science & Commerce (IJESC) -Volume 6,Issue No:5, May 2016
- Reshma Mathew - A study on Tax Planning among working women, special reference to Cochin city International Journal of Engineering, Science & Commerce (IJESC) Volume 6,Issue No:5, May 2016
- N.K Nikhil - Effectiveness of Responsible Tourism at Kumarakam, Kerala International Journal of Management, IT and Engineering ISSN No-2249-0558
- N.K Nikhil - Need for Pain and Palliative Care in Kerala-with special reference to Chottankikkra Panchayat International Journal of Management, IT and Engineering,
- Varghese Joy - Why Not Industrialization International Journal of Research in Social Sciences- IJMRA Volume No.6, 2016, Issue no. 11 (November) ISSN: 2249-2496
- Varghese Joy - Problems and Prospects of Kudumbasree Linked Micro Enterprises" International Journal for Research in Commerce, IT & Management Volume No.6, 2016, Issue no. 9 (September), ISSN 2231-5756
- Riya Mary - Consumer Preference towards Herbal Cosmetics (With Special Reference To Himalaya Herbals). International Journal of Marketing and Technology (ISSN: 22491058) Volume 7, Issue 3 (March 2017)



- Riya Mary - Impact of Green Brand Awareness and Green Brand Trust on Green Brand Preference among Teenagers in Ernakulam -International Journal of Research in Commerce and Management, ISSN No. 0976 –2183, Volume no.7 (2016), issue no. 09 (September 2016)
- Sisha S. - Mohiniyattam – Pazhamayum Puthumayum Discourse ISSN No: 23210214, Vol. 4, March 2015
- Dr. Lijo K J – book published- *Recent Trends in Psychology: Relationship between resilience, gender and forgiveness among older adolescent students.* (pp 66-77). Garuda Publications
- Dr. Mary Venus C.J. - Outcomes Of Strength Based Perspectives Of Social Work Intervention With Families of Adolescents: A Qualitative Inquiry Conference Proceedings, International Symposium On Evidence In Global Mental Health 2017
- Dr. Kiran Thampi - Social Work Education Crossing The Borders: A Field Education Programme For International Internship Social Work Education-The International Journal, Routledge, Doi:10.1080/02615479.2017.1291606
- Dr. Kiran Thampi "Organizational Practices Of Non-Government Organizations In India - A Prerequisite For Enhancing Quality Of Service Delivery In Voluntary Sector" International Scientific E-Congress Organized By The Institute Of Social Sciences, Faculty Of Education, Catholic University In Ružomberok, Slovakia 2016
- Dr. Kiran Thampi Twenty20 Vision Of CSR In Kizhakkambalam International Journal Of Business Ethics In Developing Economies- Vol. 5. (Issn: 2278-3172)-Impact Factor-3.823
- Dr. Rajeev SP Twenty20 Vision Of CSR In Kizhakkambalam International journal of business ethics in developing economies- vol. 5. (ISSN: 2278-3172)-impact factor-3.823 2016



ANNEXURE-IV

Financial Assistance provided to Faculty Members for subscribing professional body membership during 2016-17:

Sl. No.	Name of the Teacher	Title of Professional Body Membership	Amount
1	Dr. Giji George	Life Member of Kerala Association of Professional Social Workers	1000
2	Dr. Kiran Thampi	Life Member of Kerala Association of Professional Social Workers	1000
3	Dr. Rajeev S. P.	Life Member of Kerala Association of Professional Social Workers	1000
4	Dr. Nycil Romis Thomas	Life Member of Kerala Association of Professional Social Workers	1000

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