



RCSS
RAJAGIRI COLLEGE OF
SOCIAL SCIENCES
(AUTONOMOUS)

Rajagiri College of Social Sciences (Autonomous)

"College With Potential For Excellence"

(Affiliated to Mahatma Gandhi University)

NAAC Accreditation

Year 2000 at Five Star Level

Year 2007 at A⁺ Level

Year 2013 - at A Grade with CGPA of 3.70 on 4 point scale

INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC meeting for the Quarter, January-March, 2017

Date : Tuesday, 11st, January, 2017

Time : 4.00 PM

Venue : Carmel Block Hall

AGENDA

1. Rajagiri unique practices
2. Workshops/seminars/conferences to be organised
3. Research quality enhancement initiatives
4. MOU to be signed
5. Add On courses for Commerce students
6. Student Affairs
7. Student Achievement
8. Student Fest
9. International Academic Affairs
10. Community Engagement
11. Significant Day Celebrations
12. Sustainable Environment Initiatives
13. Alumni Engagement
14. Staff Welfare



Members Present:

1. Dr. Binoy Joseph - Principal & Chairperson,IQAC
2. Dr. Joseph Injodey - Executive Director, RCSS
3. Fr. Saju CMI, - Finance Officer
4. Fr. Shinto, - Administrator,(UG)
5. Mr. Antony P.P - Manager-Accounts
6. Dr.Varghese K . Varghese - Dean, Rajagiri School of Behavioural Science & Research
7. Dr.Anish K.R. - Head, MSW and PGDCSW
8. Dr.Nycil Romis (BSW) - Coordinator, BSW
9. Dr.M.D.Baby (Lib.Sc) - Head, School .of Lib.& Information Sciences
10. Dr. Bindhiya (MCA) - Head, School of Computer Science
11. Dr.K.X.Joseph - Head,School of Commerce
12. Dr.Joseph M.K. - Asst Editor,Publication
13. Kiran Thampi - International Affairs
14. Ms.Jaya Vijayan - Faculty Advisor, Student Affairs
15. Mr.M.P.Antoni, - Project Director,Rajagiri out Reach
16. Dr.Celine Sunny, - Exe. Director,Rajagiri Research Institute
17. Dr.Mary Venus Joseph - Dean (Research) RCSS Coordinator,IQAC



Welcome Note

Dr. Binoy Joseph, the College Principal & Chair, IQAC welcomed all the members of the IQAC members present. Principal informed the Committee of the following discussions and decisions taken at the General Council meeting held on 21st, December, 2016.

- Judgement of the Hon'ble High court of Kerala in favour of the five new programmes started during 2016-17
- Approval of the revised syllabus of MBA Programme for 2016-17
- Nomination of Subject Experts to the Academic Council
- Accreditation Council for Business Schools and Programmes (ACBSP) granting initial accreditation for the Business programmes
- Appreciation of the Enquiry Committee of the MG University for Autonomous Colleges on the way the examination wing is maintained by Rajagiri College.
- Approval of the budget Estimate for UGC grant for 2017-18

IQAC Coordinator presented the Action Taken Report on the decisions taken during the previous IQAC meeting held on 11th, October, 2016. Then the following agenda was taken up for discussion and necessary action.

Agenda item no.1. Rajagiri unique practices

The IQAC Chair announced the following unique practices

- Rajagiri- St. Chavara Endowment Lecture to be delivered by Padma Vibhushan Sadhguru Jaggi Vasudev
- Rajagiri Business League 2017 (RBL), the grand basketball competition to be held on the campus on February 3- 4, 2017.
- LE COCON-Rajagiri Centre for Business Studies to hold the Annual Business Plan competition during March, 2017.
- The Kids Fest Kunjattakilikal – 2017 to be organized by the BSW department for all anganawadi students of Kalamassery Municipality..

Agenda item no.2. Workshops/seminars/conferences to be organised

The heads of the various academic Departments announced the proposed programmes organised by the Quarter January- March, 2017.



- DYUTI 2017 - International Conference on “Healthy Aging and Mental Health” organized during January,2017
- An English Communication Workshop for Korean students to be conducted in January
- National Conference on Business Excellence to be organized by the Operations Domain of RCBS on January 28, 2017.
- National Conference on 'Marketing Matters in an Emerging Landscape' to be conducted on Feb 4, 2017.
- Systems Conclave “Emerge with IT” International Conference on Ethics and
- Sustainable Business Practices on the theme 'Corporate Social Responsibility: Opportunities and Challenges' to be held on February 21, 2017.
- A two day workshop on Android to be organised on 27th and 28th February 2017.
- One day seminar as part of the specialization activity of the Community Development domain on “Challenges and Opportunities of LARR Act, 2013 for Community Practitioners” planned to be held on 2nd March, 2017

Agenda item no.3. Research quality enhancement initiatives

Dr.Baby ,Head,announced that the School of Library and Information Science planned to conduct a workshop on research report writing in association with KLA Ernakulum on 17- 18th February 2017

Agenda item no.4. MOU Signed

Rajagiri College of Social Sciences-School of Commerce to sign Memorandum of Understanding with ACCA UK on 22/03/2017.

Agenda item no.5. Add On courses for Commerce students

Association of Chartered Certified Accountants and Chartered Institute of Management Accountants training to be given to the opted students of School of Commerce and School of Business Administration. The Resource Persons are from Bangalore and Sri Lanka.

Students of School of Commerce and School of Business Administration to be offered Certification courses on Capital and Securities market by FINMARK academy and Certification on Kerala Academy for Skills Excellence by Hedge set up by Government of Kerala



Agenda item no.6. Student Affairs

The respective Heads announced the various programmes organised for the students of the respective departments

- A visit by the staff and students from Alphonsa College Pala on 24 January 2017.
- The Commerce students are taken for visit of Securities Board of Exchange India to get a feel of the non-statutory body for regulating the securities market.
- Internationally renowned trainer Vijay Menon's session are organized for 2nd Semester B.Com and BBA students.
- The Valedictory function of ACSR to be conducted on 21 February 2017.
- Students of RCBSR to visit the Kusumagiri Mental Health Centre on 2nd March 2017

Agenda item no.7. Student Achievement

The various Heads of the departments announced their students achievement

- Rajagiri College of Social Sciences (Autonomous) bags Kerala's second best Young Indian award for the academic year 2016-17 and Mr .Nikhil Assistant Professor ,Rajagiri School of Commerce has been Honoured with Best Teacher for the Academic year 2016-2017 by Young Indian, CII.
- The first batch ACCA aspirants of Rajagiri College of Social Sciences-School of Commerce have cleared Paper P3-Financial Accounting in the first attempt.
- Sneha Mariam
- Benjamin
- Arvind
- Yuges Gopal
- Alma
- Dominic Aykara Aiswarya Kumar Swetha
- Ramakrishnan Ranjith Ravindran
- YUVA Kochi, which was held at Abad Nucleus mall, Maradu. The theme for the event was "Wealth out of Waste". Rajagiri students organized games out of waste materials such as plastic bottles, paper glasses, cards etc. Yi Rajagiri secured the 2nd position, making a profit of RS.1200.
- The 2015-2018 batch were offered an Add on course on Diploma in Banking and Finance by Indian Institute of Banking and Finance and Ms. Varna Rony Pallan of B.Com 4 semester Model 2 Finance and Taxation secured the Diploma.



Agenda item no.8. Student Fest

Dr.Varghese K Varghese, Head, Rajagiri Centre for Behavioural Science and Research (RCBSR) announces of PSYESTA 2017 to be held on 17th February 2017

Agenda item no.9. International Academic Affairs

Dr.Mary Venus Joseph mentioned the following International academic linkages

□ Semester At Sea

Dr. Nilufer Medora, Professor and Certified Family Life Educator, Department of Family and Consumer Sciences, California State University and 31 students enrolled in the,"Individual and Family Development class of the '*Semester at Sea*' programme to visit Hill campus on Thursday,2nd,March,2017 when the ship docked in Kochi.

□ Faculty on International Cooperation to Israel - Alumni Meet

Three of our senior Faculty members had participated in various International workshops organized by MASHAV Center for International Cooperation, Ministry of Foreign Affairs, State of Israel - Dr. Varghese K. Varghese (1992), Dr. Mary Venus Joseph (2000) and DR. Celine Sunny (2001). The Consulate General of Israel in Bengaluru to organize the first Alumni (Shalom Club) Meet on Friday, 31st., March, 2017. Dr. Mary Venus Joseph to represented the College.

□ Student Interns from Vives University College, Belgium at Rajagiri

Ms. Glines Monique, Ms. Marieke Arlette, Ms. Johanna Nathalie, Ms. Emma Rika Bachelor of Social Work students, Vives University College, Kortrijk, Belgium, are to be with Rajagiri College of Social Sciences for internship for four months from February 2017 to June 2017

Agenda item no.10. Community Engagement

Mrs .Jaya Vijayan, staff Advisor, Student Affairs mentioned the following community engagement initiatives undertaken by our students.

- Medical camp and awareness session were organized on 6 January, 2017 by RAJAGIRI outREACH Suraksha Migrant Project, Perumbavoor in association with Labour Department, Kalady and 80 migrants were participated.
- SRAMPAUT Scholarship Distribution to be held on January 21, 2017.
- 'Honey Harvesting' programme by KITCO Ltd is to be held in three hamlets of Kuttampuzha Tribal project under the CSR h initiative of KITCO Ltd.



- As part of the International Year of Pulses -2016, the Research Institute and the Kerala State Council for Science Technology, and Environment (KSCSTE), jointly organized Poster Competitions exclusively for the College and School students in Ernakulam district at Rajagiri College of Social Sciences, Kalamassery on 11 January 2017 on the topic 'International Year of Pulses-2016'
- The Research Institute to organize two Food Fests in the month of January on the theme 'Pulses for Good Health' as part of the science popularization programme of Kerala State Council for Science, Technology and Environment (KSCSTE), Govt. of Kerala.

Agenda item no.11. Significant Day Celebrations

It was announced by the Faculty in Charge of student Affairs that the following celebration of the significant days to be held .Respective Departments to take up the responsibility

- Republic Day Celebrations - organize an exhibition of antiques - “ANTIQUES 2k17”.
- Women's Day -
- World Social Work Day

Agenda item no.12. Sustainable Environment Initiatives

- *Suchitwa Bodhana Yajnam –Pada Yatra* organized by Mithradham, RAJAGIRI outREACH and Sahrudaya Services and Charities was held from January 1 -15, 2017. The 15 days Padayatra commenced from Aluva to Kakkanad had a reach of 20 educational institutions and Grama Panchayaths, Municipalities and Kochi Corporation.
- As part of the project Energy Management Cell of Urjja Kiran, an awareness session on 'Energy Saving' to be held at Piravom region on 19 January, 2017.

Agenda item no.13. Alumni Engagement

Mr.kiran Thampi,Alumni Faculty coordinator, announced the '*Alumni Home coming day*' to be celebrated on Thursday, 26th January 2017 at 10 am at Rajagiri Valley Campus, Kakaknad.

Agenda item no.14. Staff Welfare Initiatives

The President ,Rajagiri staff Welfare Association in association with Indian Dental Association, a dental check up to be conducted for all staff members and students at Kalamassery campus on 23 February 2017

The meeting came to an end with Dr.Mary Venus Joseph, IQAC Chair proposing the Vote of thanks.

Mary Venus Joseph

CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL (IQAC)
RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)
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