



INTERNAL QUALITY ASSURANCE CELL

Tuesday, 03-10-2017

3.30-4.30 PM

Agenda

1. Infra Structure Development
2. Documentation for the NAAC 4th Cycle of A&A
3. Institutional achievement
4. Quality sustenance through the unique practices of the College
5. Appointment of new faculty members during the period
6. Faculty Quality enhancement matters
 - Faculty achievements
 - Faculty publications
 - Faculty presentations
 - Faculty consultancy
 - UGC orientation programmes attended by the faculty members
7. Conferences/workshops organised by the college
8. Research projects by Faculty & students
9. Industry –Academia Interactions
10. Celebration of the significant days
11. International collaboration
12. Innovation
13. Student Enrichment Initiatives
 - Student clubs & campus based activities
 - Social responsibility by the students
 - Student participation in sports & games
 - Rajagiri blog launch



Members Present:

1. Dr. Binoy Joseph - Principal & Chairperson, IQAC
2. Dr. Joseph Injodey Executive Director, RCSS
3. Mr. Francis A.J. - Librarian
4. Dr. Anil Kumar (MHRM) - Head, Dept.of HRM
5. Dr.Joji Alex (MBA) - Head, Dept.of Business Administration
6. Dr.Sr. Lizy P.J.(Soc.WK) - Coordinator, Social Work Programmes
7. Dr.Anish K.R. - Head, MSW and PGDCSW
8. Dr.Nycil Romis (BSW) - Coordinator, BSW
9. Ms.Jaya Vijayan - Faculty Advisor, Student Affairs
10. Dr.Celine Sunny - Exe. Director, Rajagiri Research Institute
11. Meena Kuruvilla - Project Director, Rajagiri OUT REACH
12. Dr.Mary Venus Joseph - Dean (Research) RCSS , Coordinator,IQAC



Minutes

Dr. Binoy Joseph, IQAC Chair, welcomed the members of the IQAC present. Dr. Mary Joseph, Coordinator, IQAC read out the minutes of the previous meeting held on...11th, July, 2017.....

1. Infra Structure Development

Executive Director Dr. Joseph I Injodey announced that the work on the new Fr. Moses Library and Ladies Gymnasium in the Carmel block to be completed soon.

2. Documentation for the NAAC 4th Cycle of A & A

IQAC Coordinator discussed The Revised Assessment and Accreditation (A&A) Framework to be launched in July, 2017 was presented and taken up for discussion. It was decided to convene a meeting on Tuesday, 19th December 2017 at Carmel Hall from 3.30 p.m. following the General Faculty Council meeting for all the IQAC members. The proposed Agenda was

- Presentation of the revised IQAC Quality framework
- Department Plan for the next quarter based on the Quality framework
- Procedure and Modalities to collect data and information on the various aspects of the Department/Institutional functioning
- Exclusive Window for IQAC on the Institutional Website & upload activities of the IQAC
- Collection of Information for the preparation of AQAR-2017-18
- Dr. Mary Venus Joseph, Dean, Research-IQAC-Coordinator to initiate the action.

3. Institutional achievement

The IQAC Chair announced the following achievements & recognitions of the Institution during the quarter

Rajagiri Business School is now part of the AMBA ADN Network and has started the process of AMBA accreditation.

MOU was signed by Binoy Joseph, Principal, Rajagiri College of Social Sciences (Autonomous) on 20 November 2017 with Confederation of Indian Industry (CII) in the presence of Faculty In charge Mr. Nikhil and Yi office-bearers. 271 students from Rajagiri School of Commerce have enrolled in Young Indians, for this academic year



RAJAGIRI outREACH is empanelled as State Level Social Impact Assessment Unit by Revenue Department, Government of Kerala as per The Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act 2013.

Rajagiri Transcend has been selected as the supporting partner of the event for the "*Nava Hrudayam*" program organized by the Society for Heart Failure and Transplantation

4. Quality sustenance through the unique practices of the College

The IQAC Chair also mentioned the following Quality sustenance Practices of the College which are unique and would be continued during the Quarter

- *Rajagiri - In Pursuit of Excellence Lecture 2017*
- Rajagiri National Business Quiz - 8th Edition
- Inflore 2017-Management fest
- Crayons

5. Appointment of the following Faculty members

With the starting of new academic programmes the need was felt to appoint more faculty members in the departments of Commerce and Behavioral Science during the academic year 2017-18

6..Faculty Achievements

The Heads of various departments were asked to encourage the faculty members to attend conferences, make paper presentations and publish in Refereed Journals. Also to suggest Faculty Development Programmes (FDPs) to be organised by the College.

- Prof. Susan Mathew to be awarded PhD on the topic "A Sociolinguistic Analysis on the Impact of Transliterated Expressions in Print Ads" by Madurai Kamaraj University on 18 December 2017.
- Prof. Rajeev S.P to be awarded PhD on the topic "Psychosocial intervention for Family Empowerment of Plantation Workers: A study with special reference to Kalady Plantation



” by Mahatma Gandhi University under the guideship of Dr. Jose Antony, Head SSUS, Kalady of on 15,December 2017

- Dr. Mary Venus Joseph, Dean-Research, is appointed Member of the Governing Board of CHILDLINE India Foundation for the period 2017-2019.

7. Conferences/workshops organised by the college

The heads of the various academic Departments announced the proposed programmes organised by the various academic departments during the Quarter October- Decemebr,2017

- The Rajagiri Centre for Behavioral Science and Research to conduct a One-day International Conference in collaboration with Trinity Western University, Canada on Leadership for Success on 14 November,,2017
- DYUTI 2018 –International conference on the Theme: Reimaging Social Work Education in the Outcome Based Perspectives and Practices which was held during January 2018
 - Panel Discussion on “Transforming Institutions” to be organized on November 20, 2017..

8. Research Projects

It was discussed that more research projects to be operated jointly by the faculty members and students

9. Industry –Academia Interactions

It was emphasised that Industry –Academia Interactions should be facilitated for Management students.

10. Celebration of the significant days

It was agreed that the following celebration of the significant days to be held .Respective Departments to take up the responsibility

- National Library week celebration 2017
- Diversity Day
- International Elders Day



11. International collaboration

International collaborations to be strengthened. Prof.Kiran Thampi to take appropriate action College Management to depute more faculty members to partner universities and students to be sent on International Internships.

12. Innovation -Dr.Bindiya ,Head, Computer science department, mentioned that the department has successfully developed a software for monitoring the students who came late to the college. The software is successfully implemented in the college. The System has been designed, developed and implemented by Mr. Shiju Thomas M.Y.

13. Student Enrichment Initiatives

Executive Director Dr. Joseph I Injodey mentioned the launching of the proposed “Rajagiri Blog” on November 16, 2017. The faculty coordinators are Dr. Jessy Fenn and Prof. Jose Pius.

The various student clubs and associations to gear up their activities during the quarter More student social responsibility initiatives of the college to be encouraged especially with the OKHI affected zones.

Dr.Raju Physical Instructor, mentioned about the proposed Fr. Moses Memorial Ever-Rolling Trophy, the Intercollegiate Basketball Tournament to be held on 4th and 5 December 2017 on the campus.

Dr.Mary Venus Joseph, Coordinator. IQAC proposed the vote of thanks.



PRINCIPAL
Rajagiri College of Social Sciences
(Autonomous)
Rajagiri P.O., Kalamassery-683 104